



OFFICE OF THE DIRECTOR FOR PHYSICAL PLANT

Visca, Baybay City, Leyte, PHILIPPINES Telefax: 1041(LOCAL) Email: www.ppo.@vsu.edu.ph Website: www.vsu.edu.ph

PHYSICAL PLANT SERVICE REQUEST FORM

PPO Personnel (Name & Signature) 1. Not Satisfied 1 Poor 2 Fair 2. Slightly Satisfied 3 Good 4 Very Good 5 Excellent Checked & Comments & Suggestion	rilleu II	T by requesting party					rilled in b	yrr	0			
House No/ Apartment No / Department Location IHK Beguesting party EDILBERTO A ARTIGA, JR. II Designation/Position University Sports Facilities In-charge Please check and specify the nature of service request Audio System (amplifier, speakers and microphones) With Lights? Yes. No. Setup Location: Setup Location: Date & Time Needed: Estimated Duration (hrs): Estimated Duration (hrs): Estimated passing trip: Installation/s (finew cabinets, furniture, metal works and or fabrications not considered as repair and maintenance) Site development, levelling, scrapping & Machining works (lathe, shaper, drill press & etc.) Hauling (Construction materials, office equipment & etc.) From: Plans, Layouts and Estimates (Drafting, floor plans, material & cost estimate, site inspection and the likes) Brief Description of Service Request - Painting of the Traffic Flow inside the Gymnasium (to be used in preparation of the coming Welcoming of the Limited Face to Face (F2F) for students program to be held at the University Gymnasium on March 21, 2022) Conducted PPO Personnel (Name & Signature) PPO Head/Director (Name & Signature) PERSON ARTIGA, JR. II Designation/Position indentics in installation/s Requesting party effect we control of service request Service Satisfied Designation/Position indentics in installation/s Setup Location: Tent isstellation/s (new cabinets, furniture, metal works and of fabrication/s (new cabinets, furniture, metal works and of fabrications) (new cabinets, furniture, metal			March 1	8, 20	22		Date receiv	ved	: _			
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Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.