



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
ECONOMICS

May 30, 2025

Atty. Karen Abegail S. Monteron
Legal Officer
Visayas State University
Visca, Baybay City, Leyte

Dear Atty. Monteron:

Some of our 3rd Year Bachelor of Science in Economics (BSECON) students will undergo On-the-Job Training (OJT) this summer of 2025. One of the agencies that accepted our OJT students is the Department of Trade and Industry – Cebu Provincial Office.

As part of the requirements for this endeavor, a Memorandum of Agreement (MOA) between the host agency and Visayas State University needs to be executed.

In this regard, please find attached the draft MOA, which incorporates the comments and suggestions from the host agency. We respectfully request your review and legal opinion on the document.

Thank you very much for your usual support and cooperation.

Thank you.

Very truly yours,

LEMUEL S. PRECIADOS
Head, Department of Economics



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