



July 20, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Through: **Dr. Beatriz S. Belonias**
Vice President for Academic Affairs and
Chair, Academic Personnel Board
VSU, Visca, Baybay City, Leyte

Dear Dr. Tulin:

Warm greetings!

This is to respectfully inform your good office that the Department of Agronomy is in need of three (3) part-time instructors to help the existing faculty in the instruction function of the department. Presently, two of our fulltime faculty (MGM Abit and WR dela Pena) are on study leave. Moreover, one of our affiliate faculty has retired already.


This 1st semester SY2022-2023, we have a number of undergraduate offerings with several lecture and laboratory classes in addition to two (2) graduate degree programs (MS and MAG Dev in Agronomy). Furthermore, the Ph.D. in Agronomy program is in the offing waiting for COPC.


In anticipation of the heavy workload this coming 1st sem. SY 2022-2023, we would like to request your good office to allow us to hire three (3) part-time instructors.


Attached is the projected faculty workload of the Department of Agronomy.


Very truly yours,

The DA Academic Personnel Committee:


ULYSSES A. CAGASAN
Member, APC


BERTA C. RATILLA
Member, APC


NELLO D. GORNE
Member, APC


RUTH O. ESCASINAS
Head, DA and Chairman APC

Recommending Approval:

VICTOR B. ASIO
Dean, CAFS

BEATRIZ S. BELONIAS
VP for Academic Affairs and
Chair, APB

Approved:

EDGARDO E. TULIN
President