

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier: HAIYAN PEAK DEVELOPMENT CORPORATION	P.O No: PO-TF-2021-12-0532
Address: PUROK 2 ST., BISLIG, TANAUAN	Date: 12-06-2021
TIN: 000-000-0000	P.R No: TF-2021-10-01388
	Mode of Procurement: NP - Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: FOB-Tacloban (Cluster1),FOB-Ormoc (Cluster2)	Delivery Term: FOB-On Site (Tacloban City & Ormoc City)
Delivery Period: Within 30 calendar days upon receipt of P.O.	Payment Term: As per cost of meals served

No	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	pieces	Meals, Snacks & Venue for Conference	65	550.00	35,750.00

Specification:

Exit conference For YRRP-CSFBS cluster 1 (meals and venue), Tacloban Area

meals, snacks and venue = 600Php/ per pax

Total budget = 39,000Php

Lunch (No Pork)

(2 viands, 1vegetables, 1rice,1 dessert,1 drink/Juice) = 400Php x 65pax = 26,000Php

Snacks AM and PM = 100Php x 65pax = 6500Php

Venue = 100/pax x 65pax = 6,500Php

		XX			
		Purpose: for CSFBS exit conference			
		Intended: DAEEx			

TOTAL: 35,750.00

Total Amount in Words: **Thirty Five Thousand Seven Hundred Fifty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.

Very truly yours,

Conforme:

EDGARDO E. TULIN

President

Supplier's signature Over Printed Name

Date

Fund Cluster: _____
Funds Available: _____

NICK FREDDY R. BELLO

(OIC) Head, Accounting

ORS/BURS No. : _____
Date of ORS/BURS : _____
Amount: _____