

OFFICE OF THE DIRECTOR FOR QUALITY ASSURANCE

Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7534; Local 1076

Email: qac@vsu.edu.ph Website: www.vsu.edu.ph

GENERAL OBSERVATIONS AND OPPORTUNITIES FOR IMPROVEMENT LIST

Audit No.: 03

Audit Date:

October 08, 2021

Audited Area/Department:

Office of the Director for Innovation

Control No.	General Observations and Opportunities for Improvement	PLANNED ACTIONS			
		Action Items	Target Date	Responsible	Statu
ODI-OFI-21- 01	Face-to-face training was suggested by Villaba Campus and visit the campus to conduct the awareness seminar & commercialization when quarantine level improves in the region.	Will schedule face to face training when local IATF and VSU guidelines permits.	Jan-Dec 2022	MLTambis	
ODI-OFI-21- 02	May consider expanding the seminar for the whole ViCARP consortium in conducting IP awareness and commercialization.	17 trainings for VICARP member-institutions without VICARP member-institutions without 1450 franchise.	tion		
ODI-OFI-21- 03	May consider increasing the manpower of the Innovation office whose function as "guardians of technology protection and commercialization innovation" does	Submit propogal for the institutionalization of TBI.	Jan-Jun 2022	MJCeniza/ Aboloreto	

	only cater to the university system but to ViCARP consortium.				
ODI-OFI-21- 04	The unit may request for more office equipment (scanner), laptop and desktop computers. Upgrade the computers.	Request bydget for purchase of equipment	Jan-Jun 2022	MLCTambis	
ODI-OFI-21- 05	May consider proposing a separate procedure for commercialization. The university is still tentative in terms of commercialization since the technology business incubation is still project-based:	Attend DOST PCAARRO Technology Transfer Protocol Development training	Jan-Mar 2012	MJ Ceniza ABLoreto MLCTambig	
	based:				

Prepared by:	Reviewed by:	Acknowledged by:		
ALELI A. VILLOCINO	LUZ O. MORENO	ALAN B. LORETO / MA. LIMEUR A C. THORE		
Internal Quality Auditor Date: Wovember 22, 2021	Date: Warember 11, 2021	Date: Nov. 24, 2021		