



# VISAYAS

STATE UNIVERSITY

## OFFICE OF THE UNIVERSITY REGISTRAR

1/F Administration Building  
Visca, Baybay City, Leyte, 6521-A PHILIPPINES  
Telefax: +63 53 563 7067 or 5650600; Local 1010  
Email: registrar@vsu.edu.ph  
Website: www.vsu.edu.ph

### CLEARANCE

#### INSTRUCTION:

A student who is graduating, transferring, leaving the University or applying for employment is required to accomplish this clearance form in six (6) copies.

Student Number	Last Name	First Name	Middle Name	Course and Year
18-1-01585	ESPINA	ADRIAN CHRISTIAN	SANCHEZ	BSA-4

Home Address : BRGY. GABAS BAYBAY CITY

Telephone Number : \_\_\_\_\_

Cellphone Number : 09308913637

Number of Semester in VSU: 8

Date Admitted in VSU : \_\_\_\_\_

☒ Graduating ☐ Not Graduating

Last term enrolled in VSU: \_\_\_\_\_

#### The University President

Visayas State University  
Visca, Baybay City, Leyte

Date: \_\_\_\_\_

Sir:

I am passing this clearance to find out and settle all my academic, monetary, property responsibilities and administrative/disciplinary cases to this University.

MA. SALOME B. BULAYOG

Signature of Academic Adviser  
Over Printed Name

[Signature]  
Signature of Student

#### REASONS FOR CLEARING

☒ Graduating (Specify degree/course) \_\_\_\_\_

☐ Can't get along with students

☐ Can't get along with teachers

☐ Death of parent or guardian

☐ Financial difficulty

☐ Low academic grades

☐ Poor/Failing health

☐ Find academic work difficult

☐ Accepting an outside job

☐ Other reasons (write below) \_\_\_\_\_

**WE CERTIFY THAT** this student is cleared of academic, monetary, property and administrative/disciplinary cases/responsibilities.

#### Signature Over Printed Name

1. MARIA HAZEL I. BELLEZAS  
Department Head

4. VICENTE A. GILOS  
OIC, University Librarian

7. MANOLO B. LORETO  
Dean of Students

2. MOISES NEIL V. SERINO  
College Dean  
(for Undergraduate Students only)

5. QUEEN-EVER Y. ATUPAN  
Chief Accountant

8. EDGARDO E. TULIN  
University President

3. N/A  
Graduate School Dean  
(for Graduate Students only)

6. MARWEN A. CASTAÑEDA  
University Registrar

Distribution of copies: 1-Registrar, 1-Student, 1-Dean of Students, 2-Cashier, 1-College Dean

Vision:  
Mission:

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1

FM-REG-17

v1 06-30-2020

No.