



VISAYAS
STATE UNIVERSITY



**INSTITUTE OF TROPICAL ECOLOGY
AND ENVIRONMENTAL MANAGEMENT**

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DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: MARY JOY B. RAYMUNDO
Department: ITEEM

For the Month of: MARCH
Year: 2024

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	07:00	08:00	08:00	09:00			13:00	16:00	17:00	18:00			6.0
2													
3													
4	07:00	08:30	08:30	10:00	10:00	13:00	17:00	18:30					7.5
5	07:00	08:00	08:00	09:00	10:00	13:00	17:00	18:00					6.0
6													
7	07:00	08:30	08:30	10:00	10:00	13:00	13:00	16:00	17:00	18:30			10.5
8	07:00	08:00	08:00	09:00			13:00	16:00	17:00	18:00			6.0
9													
10							13:00	17:00					4.0
11	07:00	08:30	08:30	10:00	10:00	13:00	17:00	18:30					7.5
12	07:00	08:00	08:00	09:00	10:00	13:00	17:00	18:00					6.0
13													
14	07:00	08:30	08:30	10:00	10:00	13:00	13:00	16:00	17:00	18:30			10.5
15	07:00	08:00	08:00	09:00			13:00	16:00	17:00	18:00			6.0
16													
17													
18	07:00	08:30	08:30	10:00	10:00	13:00	17:00	18:30					7.5
19	07:00	08:00	08:00	09:00	10:00	13:00	17:00	18:00					6.0
20													
21	07:00	08:30	08:30	10:00	10:00	13:00	13:00	16:00	17:00	18:30			10.5
22	07:00	08:00	08:00	09:00			13:00	16:00	17:00	18:00			6.0
23													
24													
25	07:00	08:30	08:30	10:00	10:00	13:00	17:00	18:30					7.5
26	07:00	08:00	08:00	09:00	10:00	13:00	17:00	18:00					6.0
27													
28													
29													
30													
31													

GRAND TOTAL 113

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Mary Joy B. Raymundo

Signature of Part-time Instructor

TEOFANES A. PATINDOL

Printed Name and Signature of Dept. Head

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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