

DAILY TIME RECORD **AMESTOSO, FELIX JOHN T.**

(NAME)

For the month of
November 1 - 30, 2022
 Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						Holiday
2-WED	7:57	12:02	1:00	5:11		8hrs
3-THU	7:55	12:25	12:27	5:13		8hrs
4-FRI	8:00	12:00	1:00	5:00		8hrs
5-SAT						Off
6-SUN*						Off
7-MON	8:00	12:15	12:58	5:05		8hrs
8-TUE	8:00	12:00	1:00	5:00		8hrs
9-WED	8:01	12:04	12:59	5:05	1min	7hrs 59mins
10-THU	7:29	12:03	1:01	5:04	1min	7hrs 59mins
11-FRI	8:04	12:03	1:00	5:08	4mins	7hrs 56mins
12-SAT						Off
13-SUN						Off
14-MON	7:57	12:03	12:53	5:00		8hrs
15-TUE	8:22	12:00	12:52	5:00	22mins	7hrs 38mins
16-WED	8:08	12:04	12:58	5:01	8mins	7hrs 52mins
17-THU	8:04	12:08	12:58	5:11	4mins	7hrs 56mins
18-FRI	8:18	12:27	1:00	7:00	18mins	7hrs 42mins SUSPENDED 1:00 pm 7:00 pm
19-SAT						Off
20-SUN						Off
21-MON	8:02	12:02	12:55	5:15	2mins	7hrs 58mins
22-TUE	7:57	12:08	1:00	5:08		8hrs
23-WED	8:01	12:01	12:57	5:25	1min	7hrs 59mins
24-THU	8:00	12:00	1:00	5:00		8hrs
25-FRI	8:00	12:00	1:00	5:00		8hrs
26-SAT						Off
27-SUN						Off
28-MON	8:06	12:01	12:59	5:03	6mins	7hrs 54mins
29-TUE	8:02	12:00	1:00	5:18	2mins	7hrs 58mins
30-WED						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

FELIX JOHN T. AMESTOSO

VERIFIED as to prescribed office hours

ELIZA D. ESPINOSA

Department Head
 Institute of Tropical Ecology & Envi. Mgmt.

DAILY TIME RECORD **AMESTOSO, FELIX JOHN T.**

(NAME)

For the month of
November 1 - 30, 2022
 Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						Holiday
2-WED	7:57	12:02	1:00	5:11		8hrs
3-THU	7:55	12:25	12:27	5:13		8hrs
4-FRI	8:00	12:00	1:00	5:00		8hrs
5-SAT						Off
6-SUN						Off
7-MON	8:00	12:15	12:58	5:05		8hrs
8-TUE	8:00	12:00	1:00	5:00		8hrs
9-WED	8:01	12:04	12:59	5:05	1min	7hrs 59mins
10-THU	7:29	12:03	1:01	5:04	1min	7hrs 59mins
11-FRI	8:04	12:03	1:00	5:08	4mins	7hrs 56mins
12-SAT						Off
13-SUN						Off
14-MON	7:57	12:03	12:53	5:00		8hrs
15-TUE	8:22	12:00	12:52	5:00	22mins	7hrs 38mins
16-WED	8:08	12:04	12:58	5:01	8mins	7hrs 52mins
17-THU	8:04	12:08	12:58	5:11	4mins	7hrs 56mins
18-FRI	8:18	12:27	1:00	7:00	18mins	7hrs 42mins SUSPENDED 1:00 pm 7:00 pm
19-SAT						Off
20-SUN						Off
21-MON	8:02	12:02	12:55	5:15	2mins	7hrs 58mins
22-TUE	7:57	12:08	1:00	5:08		8hrs
23-WED	8:01	12:01	12:57	5:25	1min	7hrs 59mins
24-THU	8:00	12:00	1:00	5:00		8hrs
25-FRI	8:00	12:00	1:00	5:00		8hrs
26-SAT						Off
27-SUN						Off
28-MON	8:06	12:01	12:59	5:03	6mins	7hrs 54mins
29-TUE	8:02	12:00	1:00	5:18	2mins	7hrs 58mins
30-WED						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

FELIX JOHN T. AMESTOSO

VERIFIED as to prescribed office hours

ELIZA D. ESPINOSA

Department Head
 Institute of Tropical Ecology & Envi. Mgmt.