



2 December 2021

DR. EDGARDO E. TULIN
President, VSU
Visca, Baybay City, Leyte

Thru: **DR. BEATRIZ S. BELONIAS**
VP for Academic Affairs &
Chairman, Academic Personnel Board

Dear **Dr. Tulin**:

I would like to request extension of my **optional retirement** earlier approved on January 14, 2022, to be moved to February 25, 2022, the end of 1-year duration to clear "INC" grades obtained from my ESci-135 class in SY 2020-21. All students currently under me were already notified re my impending end of service.

Thank you and I hope this would be granted.

Respectfully yours,


RAMON R. ORIAS
Professor 2

Noted by:


LISA L. ARCE
Assistant Director, PhilRootcrops

EDGARDO E. TULIN
Director, PhilRootcrops

Recommending Approved:

MARIA JULIET C. CENIZA
VP for Research, Extension & Innovation

BEATRIZ S. BELONIAS
VP for Academic Affairs &
Chairman, Academic Personnel Board