

OFFICE OF THE HEAD FOR INTERNAL AUDIT

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ACCOMPLISHMENT REPORT

January to December, 2021

- Prepared communications to Project Managers regarding deficiencies of submitted financial report of Special Projects;
- 2. Attended consultation meetings with project managers;
- 3. Mediated with the collections on the usage of facilities and use of catering services payable by the different special projects;
- 4. Sent communication to project leaders as the need arises; and
- 5. Performed tasks as requested by project leaders.

Submitted By:

MARIA TERESA A. CRUZ

Internal Auditor IV

Noted by:

ALLEN GLENNIE P. LAMBERT Supervisor/Executive Secretary