VISAYAS STATE UNIVERSITY

**ECOLOGICAL FARM RESOURCES AND MANAGEMENT INSTITUTE**
Visca, Baybay City, Leyte, PHILIPPINES
Telefax: (053) 565 0600; local: 1040
Website: www.vsu.edu.ph

# INDIVIDUAL FACULTY WORKLOAD

2nd Semester A.Y. 2022-2023

| NAME OF FACULTY | ACADEMIC DESIGNATION | EMPLOYMENT STATUS |
|---|---|---|
| Jerome O. Arribado | Instructor 1 | Permanent Regular |

## I. INSTRUCTION

### A. ACTUAL TEACHING

| Time | Course No. | Descriptive Title | No. of Hrs. | Units/ Subj | No. of Stud's | Class Days (X – Lecture; L - Laboratory) M | T | W | TH | F | S | RM | WLU** |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 7-10 AM | AnSc 22n | Introduction to Livestock & Poultry Production | 3 | 1 | 29 | | | L | | | | | **2.73** |
| 1-4 PM | AnSc 22n | Introduction to Livestock & Poultry Production | 3 | 1 | 32 | | | L | | | | | **2.73** |
| 1-4 PM | AnSc 22n | Introduction to Livestock & Poultry Production | 3 | 1 | 36 | | | | | L | | | **2.79** |
| | | | | | | | | | | | | **TOTAL** | **8.25** |

**B. STUDENT ADVISING** (Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training as requirement for graduation. Mark ***check*** if adviser, chairman or member. (*Attach separate sheet if necessary).*

**B.1 Undergraduate**

| Names | Adviser | GAC Chairperson | GAC Member | SRC Chairperson | SRC Member | WLU |
|---|---|---|---|---|---|---|
| Oquias, Chrisca Mhay | ✓ | | | | | 0.5 |
| Mondal, Joanna | ✓ | | | | | 0.5 |
| Gaspar, Jennifer | ✓ | | | | | 0.5 |
| Ignacio, Charlene | ✓ | | | | | 0.5 |
| Lagancia, May Ann | ✓ | | | | | 0.5 |
| Regala, Julius | ✓ | | | | | 0.5 |
| | | | | | **TOTAL** | **3.0** |

**B.2 Graduate**

| Names | Adviser | GAC Chairperson | GAC Member | SRC Chairperson | SRC Member | WLU |
|---|---|---|---|---|---|---|
| | | | | | | |

## II. RESEARCH

| Title of the Project/Study | Involvement | Date Started | End Date | Research Assistant (with/without) | Honorarium (with/ without) | WLU |
|---|---|---|---|---|---|---|
| Formulation of Home-mixed Pellet Ration as Dietary Supplement in Post-weaned Rabbits | Study Leader | | | With | without | 3 |
| | | | | | **TOTAL** | **3** |

*Note: List only those with official appointment from the University President.*

| III. EXTENSION | | | | | | |
|---|---|---|---|---|---|---|
| Title of the Project/Activity | Involvement | Date Started | End Date | Research/ Extension Assistant (with/without) | Honorarium (with/ without) | WLU |
| Participatory Eco-Farming Program for the Visayas (4 components) | Program Leader | | | With | without | 1 |
| Enhancement of the Ecological Demonstration Farm for the Readiness as NC II in Organic Production as Assessment Center | Project Leader | | | With | without | 3 |
| Institute's Extension Communicator | Communicator | | | | | 3 |
| Putting up Exhibits/Display | Chairman | | | | | 1 |
| | | | | | **TOTAL** | **8** |

*Note: List only those with official appointment from the University President.*

| IV. PRODUCTION (IGP and other university projects) | | | | | | |
|---|---|---|---|---|---|---|
| Title of the Project/Activity | Involvement | Date Started | End Date | Production Assistant (with/without) | Honorarium (with/ without) | WLU |
| Eco-FARMI Seedbank C | IGP Project Manager | | | | without | 3 |
| | | | | | **TOTAL** | **3** |

*Note: List only those with official appointment from the University President.*

| V. RELATED ACTIVITIES | | | | |
|---|---|---|---|---|
| **1. Student Consultation/Counselling** | | | No. of Students | WLU |
| A. As Department Head where Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training conducted (0.2/student, max.3.0) | | | 9 | 1.8 |
| B. As Academic Adviser (*Provide list of students as a separate sheet*) (0.25/yr level) | | | | |
| C. As *DBGF, Dormitory Adviser, Organization Adviser* | | | | |
| | | | | |
| D. As Course Professor/ Instructor (min. of 2 hrs/wk=1 WLU) | | | | |
| Day | Time | | | |
| Tuesday | 10-12 | | | 1.0 |
| Thursday | 10-12 | | | |
| | | **TOTAL** | | **2.8** |

| 2. Coordination of Classes (for subjects taught by more than two (2) faculty) | | |
|---|---|---|
| **Subjects (Course No. & Descriptive Title)** | No. of Faculty | WLU |
| | | |
| | | |

*Note: Only for subjects with 3 or more sections handled by 3 or more teachers*

| 3. Committee Involvement (C – Chairperson; M – Member) (Maximum WLU = 5.0) | Department | College | University | WLU |
|---|---|---|---|---|
| Management Committee | C | | | 0.2 |
| Personnel Committee | C | | | 0.2 |
| Equipment Committee | M | | | 0.1 |
| PASUC Evaluation Committee | C | | | 0.2 |
| Exhibits and Promotions Committee | M | | | 0.1 |
| Awards Committee | C | | | 0.2 |
| Publications Committee | M | | | 0.1 |
| Farmers and Fisherfolks Day Steering Committee | | | M | 0.3 |
| Transportation Committee | | | M | 0.3 |

| | | | | |
|---|---|---|---|---|
| Farmers' Forum | | | M | 0.3 |
| Farmers' Parade and Competition, and Sports Contest Committee | | | C | 0.5 |
| | | | **TOTAL** | **2.5** |

| | | | | |
|---|---|---|---|---|
| **4. Other Assignment Approved by the University** | | | | |
| a. | | | | |
| b. | | | | |
| | | | **TOTAL** | |

*Note: List only those with official appointment from the University President.*

| | | |
|---|---|---|
| **VI. ADMINISTRATIVE DESIGNATION (maximum WLU=18)** | | |
| Institute Director | | 10 |
| | **TOTAL** | **10** |

| **SUMMARY OF WORKLOAD** | | **WORKLOAD UNITS** |
|---|---|---|
| I. INSTRUCTION | Actual Teaching | 8.25 |
| | Student Advising | 3.0 |
| II. RESEARCH | | 3.0 |
| III. EXTENSION | | 8.0 |
| IV. PRODUCTION | | 3.0 |
| V. RELATIVE ACTIVITIES | 1. Student Consultation/Counselling | 2.8 |
| | 2. Coordination of classes | |
| | 3. Committee involvement *(maximum = 5.0)* | 2.5 |
| | 4. Other Assignment Approved by the University | |
| VI. ADMINISTRATIVE DESIGNATION (maximum WLU=18) | | 10 |
| | **OVER-ALL TOTAL** | **40.55** |

***I certify in my honor that the information provided therein are true and correct to the best of my knowledge.***
**Will be submitted to OVPAA in three copies. All WLU are taken from the Guidelines in Determining Faculty Workload.*
***WLU – Workload Unit*

**JEROME O. ARRIBADO**
*Name and Signature of Faculty*
*Date:* _____

*Recommending Approval:*

**JEROME O. ARRIBADO**
*Department Head*
*Date:* _____

**VICTOR B. ASIO**
*College Dean*
*Date:* _____

* _____
*Director for Academic Affairs*
*Date:* _____

* _____
*Chancellor*
*Date:* _____

*Reviewed by:*

**MARIA JULIET CENIZA**
*Vice President for Research, Extension and Innovation*
*Date: _____*

**EDILBERTO FERRAREN**
*Vice President for Planning, Resource Generation and Auxiliary Services*
*Date: _____*

Approved:
**BEATRIZ A. BELONIAS**
*Vice President for Academic Affairs*
*Date:_____*

**For Component Colleges add the DAA and Chancellors under recommending approval*
**For signatories heading two offices, indicate the two positions below the signature*
*to be accomplished in 3 copies*
*Distribution of copies: 1-OVPAA, 1-Department and 1-Faculty*