ViSCA Form No. 1 (Travel Request) Rev. Feb. 1984



## **VISAYAS STATE UNIVERSITY**

Visca, Baybay, Leyte

Date: November 15, 2022

•	: MARIA TERESA A. CRUZ Hatu	anun
	: MARIA TERESA A. CRUZ : Head. Internal Audit	Signature
Designation	: IEC Convention Ctr., Cebu Cuty	Signature
Destination	: November 22-27, 2022	
Date of Travel	. November 22-27, 2022	
Purpose	: To attend the PICPA Annual Convention - Seminar	
Estimated Exp	encec	
Source of Fund		
source of Full		
Fransportation		
	( ) College Vehicle	
	( ✓ ) Public Conveyance	
	ALLEN CLENNIE D. LAMPERT	
	ALLEN GLENNIE P. LAMBERT	
	Signature of Immediate Supervisor	
DECOMMEND	ING APPROVAL:	
RECOMPLINE.	ING APPROVAL.	
	VP FOR ADMIN, AND FINANCE	
	VI 101(715) 1211, 7115 1217 1155	
	In-charge of funds ( If other than the	
	Dept/Office Head)	
	,	
	Dir. Of Instruction/Res. & Ext.	
	APPROVED:	
	EDGARDO E. T	III TN
	EDGARDO E. I	OFTIA.

President

c o Records Division

Accounting Office

Requisitioner