

**STF****BUDGET UTILIZATION REQUEST AND STATUS****VISAYAS STATE UNIVERSITY**

Visca, Baybay City, Leyte

No: MOOE 02-101101-2021

Date:

Fund: STF

Payee: FLORA MIA Y. DUATIN

Office:

Address:

Responsibility  
Center

Particulars

MFQ/PAP

UACS Code/  
Expenditures

AMOUNT

Replenishment of petty cash  
NARC 0821-0822.01

303000000

50203990 00

2,000.00

Total

2,000.00

A. Certified: Charges to appropriation/allotment necessary,  
lawful and under my direct supervision and  
supporting documents valid, proper and legal

Signature:

Printed Name:

**ROMEL B. ARMECIN**

Position:

Director, NARC

Date:

B. Certified: Allotment available and obligated for the  
purpose/adjustment necessary as  
indicated above.

Signature:

Printed Name:

**ALICIA M. FLORES**

Position:

Head, Budget Office

Head, Budget Unit/Authorized Representative

Date:

**C. STATUS OF OBLIGATION**

Reference

Amount

Date

Particulars

ORS/JEV/RCI/RADAI No.

Obligation

Payment

Not Yet Due

Due and  
Demandable

Obligation

02-101101-2021

2,000.00

2,000.00

Totals

2,000.00

2,000.00