

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prec@vsu.edu.ph Website: www.vsu.edu.ph

DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: FELIX JOHN T. AMESTOSO

For the Month of: JUNE

Department: ITEEM

Year: 2022

Day	AM						PM						Daily
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
1	8:00	12:00					1:00	5:30					8.5
2	8:00	12:00					1:00	5:00					8
3	8:00	12:00					1:00	5:00					8
4													
5						\							
6	8:00	12:00					1:00	5:30					8.5
7	8:00	12:00					1:00	5:00					8
8	8:00	12:00					1:00	5:30					8.5
9	8:00	12:00					1:00	5:00					8
10	8:00	12:00					1:00	5:00					8
11													
12											•		
13	8:00	12:00					1:00	5:30					8.5
14	8:00	12:00					1:00	5:00					8
15	8:00	12:00					1:00	5:30					8.5
16	8:00	12:00				-	1:00	5:00					8
17	8:00	12:00					1:00	5:00		-			8
18													
19													
20													
21								1					
22												P	
23													
24													
25													
26										-			
27	-												
28													
29											5		
30													
31													
	GRAND TOTA									OTAL	106.5		

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

The

ELIZA D. ESPINOSA

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head