



**PERMIT TO GIVE EXAMINATION/HOLD CLASS
OUTSIDE OF REGULAR CLASS SCHEDULE**

Course Number: AgSc 20 Course Title: Basic Farm Machinery & Mechanization
Semester 1st 2nd Academic 2023 - 2024
Year:
[] Lecture [x] Laboratory Regular Class Schedule: W 11:00 - 4:00

May I request to [] hold exam [x] conduct class outside of the regular schedule to
(date and time) 5/7/2024 1:00-4:00 at the (venue) Department of Agronomy Rm 203

for the following reasons:

- [] Exam in departmental and students taking the exam belong to different sections.
[x] Regular meeting day has declared a holiday
[] other (please specify) _____

I hereby certify that the above schedule is agreed upon by all students concerned and not in conflict with any calendared University activity. Students who cannot take the exam/attend the Class due to justifiable reason agreed to make up at a convenient time.

QUIMCON R. CANETE

Signature over Printed Name of Faculty

Recommending Approval: <u>DIONISIO M. BAÑOC</u> Department Head	Noted: <u>CHONA A. BRIT</u> Dean of Students	Approved: <u>VICTOR B. ASIO</u> College Dean
Date: _____	Date: _____	Date: _____

to be accomplished after the examination/class was conducted

CERTIFICATION

This is to certify that the above examination/make-up class was conducted on:

[] date(s), time, and venue stated above

[] Changed schedule: Date: _____ Time: _____

Venue: _____

If changed, state reason(s):

Certified True and Correct:

QUIMCON R. CANETE

Name and Signature of Faculty

Date: _____

DIONISIO M. BAÑOC

Name and Signature of Department Head

Date: _____

** to be accomplished in 3 copies*



DEPARTMENT OF AGRONOMY

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