



APPLIED CHEMISTRY

Visca, Baybay City, Leyte, PHILIPPINES Telefax: 053-563-7747 Email: dopac@vsu.edu.ph Website: www.vsu.edu.ph

CONTRACT FOR TEACHING SERVICES (Job Order Status)

KNOW ALL MEN BY THESE PRESENTS:

This Agreement entered into by and between:

The VISAYAS STATE UNIVERSITY (VSU), an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700 and converted into a state university by virtue of Republic Act No. 9158 and renamed as Visayas State University by virtue of Republic Act No. 9473, with principal office at Baybay City, Leyte, duly represented by its President, DR. EDGARDO E. TULIN, hereinafter referred to as the FIRST PARTY:

-and-

GIRLINA P. GOGO of legal age, female, Filipino and residing at Brgy. Guadalupe, Baybay City, Leyte, hereinafter referred to as the SECOND PARTY;

WITNESSETH:

WHEREAS, the FIRST PARTY is in need of one with the desired expertise who will teach subjects Chem 130.1; ESci 115b; Chem 120.1; PhSc 106.2; ScTs 11c at the Department of Pure and Applied Chemistry, VSU, Baybay, Leyte during the 1st Semester, SY 2022-2023 at P156.00 per hour for BS degree/ P207.70 per hour for MS degree/ P308.44 per hour for PhD degree of actual teaching service, the total amount received for one month should not exceed the monthly salary of an equivalent regular position of Instructor I, plus preparation pay per subject of not more than four (4) different courses/subjects for lecture and laboratory;;

WHEREAS, the SECOND PARTY possesses the needed expertise to undertake the aforementioned job and is willing to be paid on a per hour basis;

Now, THEREFORE, premises considered, the parties hereto have hereby agreed as they have agreed under the terms and conditions, as follows:

THAT the SECOND PARTY hereby undertakes the aforementioned job under the direct supervision of the FIRST PARTY or duly authorized representative, particularly to perform the teaching services of the courses assigned to her/him during the 1st Semester SY 2022-2023 but not limited to the following:

Conduct classes as scheduled.

Introduce various strategies to enhance the learnings of his/her students.

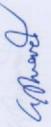
3. Apply/conduct applicable modes of assessment of the learnings gained by his/her students from his/her classes i.e. examination (mid/final/long hours/quizzes), maintain class records, correct and return these assessment/test papers to students.

4. Perform other tasks assigned by the Department Head and the College Dean to facilitate the effective delivery of teaching functions.

Attend to student queries even outside class schedule.

- Submit grades and turn over class records to the Department Head or to a designated faculty member two weeks after the final examination. In case of INC grades, thoroughly orient the faculty accepting the academic responsibility as to when and how the students can complete their grades.
- Pass clearance after the end of the contract.

THAT the hourly pay renumerated to the SECOND PARTY covers the above-mentioned activities, and shall be computed based on the following:



- The total number of hours to be paid per semester shall not exceed the maximum contact hours of
 - a. her/his teaching load for the 1st semester of SY 2022-2023 plus the number of hours spent in participating in the Faculty Onboarding on September 5-8, 2022 and Orientation of Newly-Hired Faculty on September 8-9, 2022, as certified by the University Registrar and Director of Instruction and Evaluation, respectively. Proof of attendance to the above activities shall be attached.
 - b. Monthly payment shall be supported with the Daily Time Record (DTR) and accomplishment report of the performance by the SECOND PARTY certified by the Department Head of all the mandated teaching jobs. This applies to both conduct of face-to-face and on-line classes.
 - c. Last month's salary shall likewise be supported with a certification from the Department Head that the SECOND PARTY complied with his/her teaching functions in the preceding paragraph, sub. par. 6 to 7 re: submission of grades, class records and clearance to the Department Head.
 - d. Preparation pay to be released at the last month of the semester. The computation for the preparation pay will be as follows:

For lecture subjects:

Preparation pay = number of class preparations x .33 x rate per subject/semester

For laboratory subjects:

Preparation pay = number of class preparations x .11 x rate per subject/semester

THAT the SECOND PARTY is required to attend/participate orientation and various webinars and teaching activities conducted/spearheaded by the university to improve their teaching competencies.

THAT in the event the SECOND PARTY pre-terminates this contract without reasonable cause he shall be made to pay a penalty of Fifty Thousand Pesos (P50,000.00) without prejudice to filing a case against him for breach of contract.

THAT the SECOND PARTY is required to turn-over all class records, data, learning materials, equipment, and other things that come into his/her possession because of his/her job, and preserve the confidentiality of any information regarding the University, faculty, staff, and students. Any disclosure and divulgement of confidential information (including personal information kept on computer or other media, research, technologies and manuals) made unlawfully outside the proper course of duty will be grounds for dismissal without prejudice to filing of appropriate case in Court. The confidentiality clause will still apply even if the SECOND PARTY is no longer connected with VSU unless the University gives its express consent.

THAT the SECOND PARTY should also adhere to existing rules and regulations of the University.

THAT this agreement will not in any manner result to any employer-employee relationship between the parties.

IN WITNESS WHEREOF	, we have hereunto affixed our	signatures this	_day of _
	ay City, Leyte, Philippines.		

By:

EDGARDO E. TULIN University President (First Party) GIRLINA P. GOGO (Second Party)

& Brondy

Signed in the presence of:

ALICIA M. FLORES
Dept. Head

ALICIA M. FLORES
Head, Budget Office

HONEY SOFIA V. COLIS
OIC Director, ODHRM

PROVINCE OF LEYTE)
REPUBLIC OF THE PHILIPPINES) S.S.

MUNICIPALITY OF BAYBAY)

BEFORE ME, this ______ day of _____, personally appeared Dr.

Edgardo E. Tulin with valid w/ valid ID No. V0000522 and Girlina P. Gogo with valid PRC

ID No.02107 known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed.

This instrument consisting of three(3) pages including this acknowledgment has been signed by the parties and their witnesses and sealed with my notarial seal.

WITNESS MY HAND AND SEAL on the date and place first above written.

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Class Titl	Person Administering Oat		

Zone 5 Brgy. Guadalupe Baybay City, Leyte August 02, 2022

Dr. Edgardo E. Tulin Visayas State University President

c/o Dr. Elizabeth S. Quevedo
Department Head
Department of Pure and Applied Chemistry
Visayas State University
Visca, Baybay City, Leyte

Dear Sir/ Ma'am:

I am writing to apply for a faculty position at the Visayas State University. I am a licensed chemical engineer, a graduate of the University of San Carlos, and finished my Master of Education major in Chemistry at the Visayas State University in 2019. I have also taken 18 units in Education in the Teacher's Certificate Program of Saint Peter's College of Ormoc.

I believe that my 9 years' experience in teaching, the last 5 1/2 of which are in VSU, is an advantage. I have taught chemistry, biology, mathematics, and computer in VSUIHS, and I received an outstanding performance rating during my TPES. I also taught Chem 132.2 (Biochemistry for Nurses Laboratory), Chem 132.3 (Biomolecules Laboratory), Chem 2.1 (Analytical Chemistry Laboratory), and ESci 115b (Chemistry for Engineers Laboratory) at the DoPAC last first semester of SY 2021-2022. I am a certified completer of the Google Classroom Training for Instructors conducted by the Visayas State University as well as the Online Training on Developing a Moodle Online Classroom. I have enclosed my resume' for additional reference.

I look forward to hearing from you soon.

Very truly yours,

GIRLINA PASCUAL GOGO



OFFICE OF THE DIRECTOR FOR INSTRUCTION AND EVALUATION VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte Phone/Fax: +63 053 565 0600 local 1003 Email: odie@vsu.edu.ph Website: www.vsu.edu.ph

TEACHING PERFORMANCE EVALUATION BY STUDENTS SUMMARY OF RATING

First Semester SY 2021-2022

Name of faculty: GOGO, GIRLINA P.

Department: Dept. of Pure and Applied Chemistry

College: College of Arts and Sciences

Course No. &		Lab/		% Evaluation		
	Descriptive Title	Lec	Num.	Adjec.	Rating	
ESci 115b	CHEMISTRY FOR ENGINEERS (Laboratory)	LAB	4.00	Very Satisfactory	80.0%	
ESci 115b	CHEMISTRY FOR ENGINEERS (Laboratory)	LAB	4.00	Very Satisfactory	80.0%	
Chem 132.3	BIOMOLECULES (LABORATORY)	LAB	4.00	Very Satisfactory	80.0%	
Chem 132.2	BIOCHEMISTRY FOR NURSES (Laboratory)	LAB	4.00	Very Satisfactory	80.0%	
Chem 2.1	ANALYTICAL CHMISTRY (Laboratory)	LAB	4.00	Very Satisfactory	80,0%	
Chem 132.2	BIOCHEMISTRY FOR NURSES (Laboratory)	LAB	5.00	Outstanding	100,0%	
		Average Rating	4.17	Very Satisf	actory	

Source: Results of Teaching Performance Evaluation by Students filed at ODIE

Legend:

1.00 - 1.49 Poor (P) 1.50 - 2.49 Fair (F)

2.50 - 3.49 Satisfactory(S)

3.50 - 4.49 Very Satisfactory(VS)

4.50 - 5.00 Outstanding(O)

Prepared by:

VANESSA TPES in-Charge

Date:

Attested by

MA, RACHEL KIM L. AURE

Director, Instruction and Evaluation

Date:

Received by:

GOGO, GIRLINA P.

Name and Signature of Faculty Date: 9 14 2

Distribution of copies: ODIE, College, Department, Faculty

Vision:

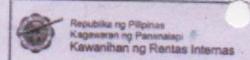
A globally competitive university for science, technology, and environmental conservation.

Mission:

Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1 FM-ODI-04

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Payment Form

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Mabuhap!

Spirittbittib 531 lithit no any Sapan ny mga Rebente at sa sakamendasyon ny Be it known to all that the Board of Regents and upon the recommendation of Abardemikony Hansache ny Unibersidad ay neggamad kay the University Academic Council has conferred upon

Girlina A. Cogo

ing hithdong

Muster of Tducation (Chemistry)

koladeja ung mga karapatun at priblishiyang kangnay nita.
with all the rights and privileges appertaining thereto.

unghashad sa 1894, Viken, Langaed ng Blaybay, Layte, Bilifainen ngayang shahabing-apast Given at VSU, Visca, City of Baybay, Leyte, Philippines this 14th day Hungo sa teson ng aking Planginson, Hakawang Kilo at Laking-siyam af June in the year of our Lord, Two Thousand and Nineteen. Bilang pugpupuhunn, makatatak dite ang saging ng Mudessidad in testimony whereof, the seal of the University at using sugar legisles ong Floraguela at my Kaelishim ng Unidensidad, and the signatures of the President and the Secretary of the University are affixed hereumin

EDG&RDOE TULIN President of the VSU System









Girlina Pascual Gogo

girlina.gogo@vsu.edu.ph

+53 563 7345 +919 083 0387

Zone 5 Brgy, Guadalupe Baybay City Leyte

Education

Graduate Study:
Visayas State University
Visca, Baybay City, Leyte
Master of Education, major in Chemistry

College: University of San Carlos Cebu City

*Dean's Lister, SY 1991 – 1992

*Class Treasurer, SY 1992 – 1993

Saint Peter's College Ormoc City Teacher's Certificate

High School:

Visayas State College of Agriculture (now VSU)

Visca, Baybay City, Leyte

* Salutatorian, With Honors

*Partial Scholar, SY 1990 - 1991

SY 1989 - 1990

*Full Scholar,

SY 1988 - 1989

SY 1987 - 1988

*3rd Placer, Regional Science Fair 1991

*1st Placer, Local Science Fair 1990

*1st Placer, Local Mathematical Olympiad

*Student Body Organization (SBO) Vice-President SY 1990 – 1991

*SBO Senator, SY 1989 - 1990

*SBO Class Representative,

SY 1988 - 1989

SY 1987 - 1988

Eligibility

- PRC license in Chemical Engineering
- Non-Professional Driver's License

Work Experience

Instructor

Department of Pure and Applied Chemistry, VSU [September 2021 – January 2022]

- Taught Chem 132.2 (Biochemistry for Nurses Laboratory)
- Taught Chem 132.3 (Biomolecules Laboratory)
- Taught Chem 2.1 (Analytical Chemistry Laboratory)
- Taught ESci 115b (Chemistry for Engineers Laboratory)

Instructor

Visayas State University Integrated High School (June 2016 – July 2021)

- Taught Science IIIA (General Chemistry)
- . Taught Computer I (Basic Computer Education)
- Taught Computer II (Introduction to Statistical Computing)
- · Taught Math IIA (Plane and Solid Geometry)
- Taught Math IIB (Advanced Algebra)
- Taught General Chemistry I for Grade 12-STEM
- Taught Science IIIB (Introduction to College Biology)
- Taught Math IB (Elementary Algebra)
- Facilitated Grade 12 STEM Work Immersion
- Served as class adviser for Grade 9 Garnet and Grade 9 Class coordinator
- Served as Matron of Sponsors for the CAT Unit
- Member, Socio-cultural Committee

Instructor

Ormoc City Institute of Technology [June 2011 - March 2015]

- Taught College Algebra
- Taught Solid Mensuration
- Taught PC Operation

Instructor

Syntacs College of Ormoc [June 2008 – October 2009]

- Taught Introduction to Computer Programming with Basic Programming Using Python
- Taught Web Development Using HTML
- Trained Public Elementary School Teachers in PC Operation, which included Word Processing, Spreadsheet Application, Presentation Package, E-mail and Web Browsing

Seminars and Trainings Attended

- Enhancing Student Engagement in Science and Math Online Distance Learning
 - August 2020, University of San Carlos School of Education

Why Safety? New Perspectives

- o July 2020, Philippine Institute of Chemical Engineers Academy
- Online Training on Developing a Moodle Online Classroom
 - o June 2020, Visayas State University
- Webinar on Enhancing Resilience in the Workplace
 - o June 2020, Rotaract club of Cebu Fuente
- Virtual Training on Google Classroom as a Learning Management System
 - May 2020, Visayas State University
- Google Classroom Workshop Series
 - o December 2019, Visayas State University
- International Seminar Workshop on Science, Technology, and Mathematics
 - April 2019, Center for Human Research and Development Foundation Inc., Baguio City

Personal Data

Age:

48 years old

Date of Birth:

April 3, 1974

Sex:

Female

Civil Status:

Married

Citizenship:

Filipino

Dialects spoken:

Cebuano, Filipino, English

Height:

5'8"

Weight:

140 lbs

Health:

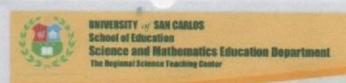
Very Good

References

 Dr. Shalom Grace Sugano Principal, VSU Integrated High School Visca, Baybay City, Leyte Tel. No. 563 7027

Dr. Rosario Abela
 Former Principal
 VSU Integrated High School
 Tel. No. +63 918 364 1159

Mrs. Esther Aseo
 Registrar, Ormoc City Institute of Technology
 Lilia Avenue, Cogon, Ormoc City
 Tel. No. +63 936 934 7843



presents this

Certificate of Attendance

to

GIRLINA GOGO

for having attended the webinar entitled "Enhancing Student Engagement in Science and Math Online Distance Learning through the integration of interactive Simulations and Digital Formative Assessment Tools" organized by the DOST-CBPSME MA graduate scholars on August 22, 2020.

Nelson Rosaroso PhD

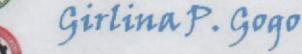
Chairman, Science and Mathematics Education Department







PROUDLY PRESENTED TO



for having participated in the webinar entitled

"Online Training on Developing a MOODLE Online Classroom"

from July 15 - 17, 2020

moodle

WINSTON M. TABADA Resource Pargon

BEATRIZ S. BELONIAS







PRESENT THIS

CERTIFICATE OF ATTENDANCE

Girlina Gogo

For attending the online joint webinar of Rotaract Club of Cebu Fuente and Visayas State University – College of Teaching Education about "Enhancing Resilience in the Workplace".

Given this 8th day of June 2020 at Cebu City, Cebu, Philippines

Agietou Frances Peig President, RAC Cebu Fuente- CB













We award this

CERTIFICATE of COMPLETION

GIRLINA P. GOGO

for successfully completing the virtual training on Google Classroom as a Learning Management System (LMS), held from MAY 19 to 21, 2020.

APH D. CORTES Head, UIIC Web Services





Google Classroom













CERTIFICATE OF PARTICIPATION

is given to

GIRLINA P. GOGO

for actively participating in the "Echo-Webinar on the TIEC-CHED Flexible Learning Foundation Virtual Conference" held on March 15-16, 2021 (Monday & Tuesday) live streamed at VSU Workplace: Academic Staff at Visayas State University, Visca, Baybay City, Leyte, Philippines.

BEATRIZ S. BELONIAS VP for Academic Affairs EDGARDO E. TULIN VSU President



Center for Human Research and Development Foundation, Inc. (PRC accreditation 10. 2017-112)

presents this

Certificate of Participation

- ---

GIRLINA P. GOGO

for having participated and earned 24 hours of training in the International Seminar Workshop on Science, Technology & Mathematics with the themse "STEM Education: Developing Life Skills through Teaching beyond the Textbook"

held on April 12-14, 2019 at Cooyeesan Hotel Plaza, Naguilian Rd., Baguio City Given this 14th day of April in the Year of Our Lord 2019 in Baguio City, Philippines



Josephine R. Sacluti, LPT

Green M. March, LPT



Speaker Ricardo M. Crisostom Resource Speaker

Virginia F. Gapuz

Prof. Anna Cherylle M. Ramos Resnurce Speaker



Researcher Academy On Campus

Certificate of Attendance



This certifies that

Girlina Gogo

has attended the following

ScienceDirect Articles and Journals: Choosing the Right One for Your Research

at DOST PCIEERD, on Friday 29 January, 2021 Presented by Johan Jang, Customer Consultant

Hydre Bales

Successor ReDell

Managing Director, Education Reference & Continuely Banks



Managing Director, Spierce,

