



November 2, 2022

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

**Thru: Dr. Maria Juliet C. Ceniza**  
Vice-President for Research, Extension and Innovation

Dear **Dr. Tulin**,

This is to recommend the appointment of **Dr. Ea Kristine Clarisse B. Tulin** as Component Leader of the research study entitled "**Identification and Isolation of fungus from the infected wild population and inoculation in Aquilaria-based agroecological production systems to induced agarwood formation**", study 4 of the research project entitled "**Ecological Assessment and Conservation of *Aquilaria malaccensis* Through Sustainable Agarwood Production in Leyte and Biliran Islands, Philippines (ECoSAP)**" (**project code: VSU-IP-2021-9**) charged to the Internationalization Program subject to availability of funds effective November 2, 2022 until December 31, 2022 with equivalent workload units renewable every year until completion of the project.

As Component Leader, she is expected to perform the following responsibilities:

1. Exercise supervision and control in the implementation of the study;
2. Submit to OVPREI, through the Project Leader, the following:
  - a. Report on the significant outputs/outcomes of the research;
  - b. Quarterly research progress reports to the OVPREI-RPO (**Attachment 1**);
  - c. Midyear research progress reports every 1<sup>st</sup> week of July of every year (**Attachment 2**);
  - d. Annual research progress reports every 1<sup>st</sup> week of January of the succeeding year (**Attachment 3**);
3. Present the research highlights or papers during the Research In-house Review and Evaluation (**Attachment 4**);
4. Present a paper in the regional/national R&D Symposia/fora (**as scheduled by the Consortium/National agency concerned with the prescribed standard format**);
5. Submit terminal report three (3) months after completion of the research project (**Attachment 5**);
6. Publish articles of significant research findings in indexed/peer-reviewed journals.

For any changes in the title, methodology, project site, and/or budget, approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, Director for Research, and the Vice President for Research, Extension, and Innovation.

Very truly yours,

**MARLITO M. BANDE**  
Project Leader, ECoSAP

