

DAILY TIME RECORD**CAVERO, JEDAN A.**
(NAME)For the month of
May 1 - 31, 2025Official hours for arrival and departure
8:00AM - 5:00PM

| Day | AM | | PM | | T/U | Total |
|--------|------|-------|-------|------|-------|--------------|
| | IN | OUT | IN | OUT | | |
| 1-THU | | | | | | Holiday |
| 2-FRI | 7:50 | 12:02 | 12:16 | 5:02 | | 8hrs |
| 3-SAT | | | | | | Off |
| 4-SUN | | | | | | Off |
| 5-MON | 7:37 | 12:15 | 12:57 | 6:14 | | 8hrs |
| 6-TUE | 8:06 | 12:43 | 12:51 | 5:09 | 6mins | 7hrs 54mins |
| 7-WED | 7:56 | 12:03 | 12:35 | 5:03 | | 8hrs |
| 8-THU | 7:52 | 12:12 | 12:26 | 6:19 | | 8hrs |
| 9-FRI | 7:54 | 12:01 | 12:38 | 5:24 | | 8hrs |
| 10-SAT | | | | | | Off |
| 11-SUN | | | | | | Off |
| 12-MON | | | | | | Holiday |
| 13-TUE | 6:20 | 12:04 | 1:01 | 5:15 | 1min | 7hrs 59mins |
| 14-WED | 7:39 | 12:13 | 12:22 | 5:08 | | 8hrs |
| 15-THU | 7:38 | 12:05 | 12:31 | 6:01 | | 8hrs |
| 16-FRI | 7:57 | 12:03 | 12:36 | 5:16 | | 8hrs |
| 17-SAT | | | | | | Off |
| 18-SUN | | | | | | Off |
| 19-MON | 7:40 | 12:15 | 12:30 | 5:05 | | 9hrs 10mins |
| 20-TUE | 7:40 | 12:18 | 12:39 | 5:00 | | 8hrs 59mins |
| 21-WED | 7:50 | 12:22 | 12:43 | 5:03 | | 8hrs 52mins |
| 22-THU | 6:51 | 12:26 | 12:53 | 5:51 | | 10hrs 33mins |
| 23-FRI | 7:32 | 12:52 | 12:52 | 5:04 | | 9hrs 32mins |
| 24-SAT | | | | | | Off |
| 25-SUN | | | | | | Off |
| 26-MON | 7:29 | 12:00 | 12:17 | 5:18 | | 8hrs |
| 27-TUE | 7:43 | 12:06 | 12:42 | 5:13 | | 8hrs |
| 28-WED | 7:56 | 12:25 | 12:33 | 5:21 | | 8hrs |
| 29-THU | 7:55 | 12:18 | 12:29 | 6:19 | | 8hrs |
| 30-FRI | 7:58 | 12:06 | 12:50 | 6:04 | | 8hrs |
| 31-SAT | | | | | | Off |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


JEDAN A. CAVERO

VERIFIED as to prescribed office hours


LEMUEL S. PRECIADOS

 Department Head
 Department of Economics