



VISAYAS STATE UNIVERSITY

Visca, Baybay, Leyte

Date: February 11, 2021

Name : ALELI A. VILLOCINO
Designation : VP, Student Affairs & Services Signature
Destination : Padre Burgos & Limasawa
Date of Travel : January 3, 2022 at 6 Am
Purpose : To deliver Food Packs to student
in Southern Leyte, on January 3, 2022

Estimated Expenses _____
Source of Funds _____

Transportation:
() College Vehicle
() Public Conveyance

EDGARDO E. TULIN
President

RECOMMENDING APPROVAL:

N.A.
Dept. Head/Chairman

In-charge of funds (If other than the
Dept./Office Head)

N.A.
Dir. Of Instruction/Res. & Ext.

APPROVED:

Edgardo E. Tulin
President

c o Records Division
Accounting Office
Requisitioner