



### ICTMC JOB REQUEST FORM

<b>Filled in by the requesting party</b> Date filed : <u>September 6, 2022</u> Dept./Office/Agency : <u>Advanced Research and Innovation Center</u> Requesting Party : <u>Christian Art L. Chua</u> (Name and Signature) Requesting Dept. Head : <u>Ma. Theresa P. Loreto</u> (Name and Signature)		<b>Filled in by ICTMC</b> Date received : _____ Received by : _____ (Name and Signature) Designation/Position : _____	
<b>Please check and specify the nature of Job Request</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> LAN/Internet  <input type="checkbox"/> System/Account Problem  <input type="checkbox"/> Mobile/PC Registration (MAC)         </div> <div> <input type="checkbox"/> Computer  <input type="checkbox"/> Peripherals (please specify) _____  <input checked="" type="checkbox"/> Others (please specify) <u>Installation of VOIP phones</u> </div> </div>			
<b>Accessories Included</b>		<b>Problem(s)</b>	
<b>Parts/Materials/Supplies needed</b>		<b>Specifications &amp; Quantity/Units</b>	
<b>Technical Remarks:</b> <u>Installation of VOIP phones at ARI Center RA Room (2F) and Conference Room C (3F). VOIP phones are already available in the center.</u>			
<b>Inspected by:</b> _____ ICTMC Technician Date Signed: _____		<b>Approved by:</b> <u>SEAN O. VILLAGONZALO</u> ICTMC Head Date Signed: _____	
<b>Claimed by:</b> _____ Name and Signature Date Claimed: _____			

**Vision:** A globally competitive university for science, technology, and environmental conservation.  
**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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v1 09-22-2020

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### ICTMC COMMENTS & SUGGESTION FORM

<b>Filled in by the requesting party</b> <b>Service Satisfaction</b> <input type="checkbox"/> 1. Not Satisfied <input type="checkbox"/> 2. Slightly Satisfied <input type="checkbox"/> 3. Moderately Satisfied <input type="checkbox"/> 4. Very Satisfied <input type="checkbox"/> 5. Extremely Satisfied		<b>Comments/Suggestions:</b>      _____ Name and Signature
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**Vision:** A globally competitive university for science, technology, and environmental conservation.  
**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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