

VISAYAS STATE UNIVERSITY
BAYBAY CITY, LEYTE

DAILY TIME RECORD

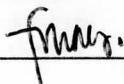
MARIA FARAH A. VISCARA

Name

For the month of NOVEMBER 1-30, 2021

DAY	A.M.		P.M.		Undertime	
	IN	OUT	IN	OUT	Hours	Min
1	Holiday					
2	8:00	12:09	2:38	5:34		
3	7:58	12:01	12:43	5:17		
4	7:59	12:25	12:45	5:12		
5	7:59	12:16	12:49	5:29		
6	Saturday					
7	Sunday					
8	Holiday					
9	8:00	12:00	12:51	5:21		
10	7:58	12:30	12:56	5:16		
11	8:00	12:00	12:56	5:05		
12	8:00	12:01	12:36	5:30		
13	Saturday					
14	Sunday					
15	8:00	12:10	12:48	5:04		
16	leave					
17	7:55	12:01	12:50	5:05		
18	8:00	12:10	12:41	5:08		
19	8:00	12:07	12:45	5:25		
20	Saturday					
21	Sunday					
22	8:00	12:03	12:42	5:13		
23	8:00	12:01	12:52	5:05		
24	7:55	12:03	12:58	5:04		
25	8:00	12:25	12:49	5:06		
26	7:58	12:07	12:38	5:18		
27	Saturday					
28	Sunday					
29	Leave					
30	Holiday					
31	XXX	XXX				

I CERTIFY on my honor that the above is a true and correct report to the hours of work performed and departure from office.



Verified to the prescribed office hours.

MARISEL A. LEORNA
Supervisor

VISAYAS STATE UNIVERSITY
BAYBAY CITY, LEYTE

DAILY TIME RECORD

MARIA FARAH A. VISCARA

Name

For the month of NOVEMBER 1-30, 2021

DAY	A.M.		P.M.		Undertime	
	IN	OUT	IN	OUT	Hours	Min
1	Holiday					
2	8:00	12:09	2:38	5:34		
3	7:58	12:01	12:43	5:17		
4	7:59	12:25	12:45	5:12		
5	7:59	12:16	12:49	5:29		
6	Saturday					
7	Sunday					
8	Holiday					
9	8:00	12:00	12:51	5:21		
10	7:58	12:30	12:56	5:16		
11	8:00	12:00	12:56	5:05		
12	8:00	12:01	12:36	5:30		
13	Saturday					
14	Sunday					
15	8:00	12:10	12:48	5:04		
16	leave					
17	7:55	12:01	12:50	5:05		
18	8:00	12:10	12:41	5:08		
19	8:00	12:07	12:45	5:25		
20	Saturday					
21	Sunday					
22	8:00	12:03	12:42	5:13		
23	8:00	12:01	12:52	5:05		
24	7:55	12:03	12:58	5:04		
25	8:00	12:25	12:49	5:06		
26	7:58	12:07	12:38	5:18		
27	Saturday					
28	Sunday					
29	Leave					
30	Holiday					
31	XXX	XXX				

I CERTIFY on my honor that the above is a true and correct report to the hours of work performed and departure from office.



Verified to the prescribed office hours.

MARISEL A. LEORNA
Supervisor