

**DAILY TIME RECORD****CENTINO, ZYRA MAY H.**

(NAME)

For the month of

July 1 - 31, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI	7:56	12:18	12:46	6:05		8hrs
2-SAT						Off
3-SUN						Off
4-MON	8:00	12:00	1:00	5:00		8hrs
5-TUE	8:00	12:00	1:00	5:00		8hrs
6-WED	8:00	12:00	1:00	5:00		8hrs
7-THU	8:00	12:00	1:00	5:00		8hrs
8-FRI	8:00	12:00	1:00	5:00		8hrs
9-SAT						Off
10-SUN						Off
11-MON	8:28	12:40	12:56	5:46		8hrs
12-TUE	8:08	12:11	12:57	7:21		8hrs
13-WED	8:17	12:28	12:49	6:38		8hrs
14-THU	7:48	12:03	12:50	7:40		8hrs
15-FRI	7:54	12:17	1:00	5:00		8hrs
16-SAT	START OF TEACHERS LEAVE					Off
17-SUN						Off
18-MON	8:36	12:40	12:59	7:05		8hrs
19-TUE	8:18	12:29	1:03	7:01		8hrs
20-WED	7:55	12:33	1:15	6:20		8hrs
21-THU	8:05	12:22	12:53	5:44		8hrs
22-FRI	8:25	12:09	12:50	5:55		8hrs
23-SAT						Off
24-SUN						Off
25-MON						Absent
26-TUE						Absent
27-WED						Absent
28-THU						Absent
29-FRI						Absent
30-SAT						Off
31-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.



**ZYRA MAY H. CENTINO**

VERIFIED as to prescribed office hours



**MARIA HAZEL I. BELLEZAS**

Department Head  
Department of Economics