

Civil Service Form No. 48

Name: Mark Joshua S. Quevedo

For the month of January 1-31, 2021

Official hours of arrival and departure:

(Regular Days) 8-12, 1-5 (Saturdays) _____

D A Y	A. M.		P. M.		UNDER- TIME	
	Arrival	Departure	Arrival	Departure	Hrs.	Mins
1	New Year					
2	SUN					
3	8:00	12:00	1:00	5:20		
4	8:00	12:00	1:00	5:10		
5	8:00	12:00	1:00	5:19		
6	8:00	12:00	1:00	5:12		
7	8:00	12:00	1:00	5:05		
8	SAT					
9	SUN					
10	8:00	12:00	1:00	5:00		
11	8:00	12:00	1:00	5:05		
12	Cal.	Leave				
13	Cal.	Leave				
14	Cal.	Leave				
15	SAT					
16	SUN					
17	8:00	12:00	1:00	5:12		
18	8:00	12:00	1:00	5:00		
19	8:00	12:00	1:00	5:00		
20	8:00	12:00	1:00	5:00		
21	8:00	12:00	1:00	5:00		
22	SAT					
23	SUN					
24	8:00	12:00	Sick Leave <i>A</i>			
25	WFH					
26	WFH					
27	WFH					
28	WFH					
29	SAT					
30	SUN					
31	8:00	12:00	1:00	5:00		
TOTAL:						

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily of the time of arrival and departure from office.

MARK JOSHUA S. QUEVEDO
Education Program Specialist II

Verified as to the prescribed office hours.

Anabella B. Tulen
ANABELLA B. TULEN
Dean, Graduate School