



**RECOMMENDATION TO ATTEND
TRAININGS/WORKSHOPS/SEMINARS/CONVENTIONS/FORA/CONFERENCES**

Date: July 10, 2023

Name of Faculty Recommended: Merry Jean A. Caparas

Position/Rank: Instructor I ☒ Permanent ☐ Temporary ☐ Substitute

Designated Position: Instructor I

College: CME

Department/Research Center/Institute: ISRDS

Degree and Specialization: MSc in Water Management and Governance

Subjects/Courses Taught: Soci 11n (Gender and Society); ScSc11 (The Contemporary World);

DSOC 221 (Sociology of Agriculture); SDOC 241 (Gender, Work and Food in Rural Societies)

Title of Conference/Seminar/Symposium: Participatory Barangay Development Planning Regional
Training of Trainers (Batch 6)

Organizer/Host/Sponsor: DSWD RFO 8

Date and Venue: July 17-21, 2023; Tierra de Milagros Hotel, Palo, Leyte

Justification for recommending the faculty (*focus on relevance to present work*):

The training is relevant to the research & extension work of the faculty member. She has three
extension projects and three newly approved research projects that need community engagement
where she can apply her BDP training. The TOT on Participatory BDP will enhance the faculty
member's skills in facilitating the planning process at the barangay level and, more importantly, in
teaching the process to other development workers.

Date of Last Attendance to Training/Conference/Seminar: July 12-13, 2023

Financial Support Requested: ☐ Registration Fee ☒ Educational Tour/Official Time/
☒ Per Diem Approved Leave of Absence/
☒ Transportation Authority to Travel Only

Please attach tentative Itinerary of Travel

Purpose of Attendance: ☐ Present paper
☐ Attend only to learn, no paper to present
☐ Attend to learn and earn CPD points, no paper to present
☒ Attend training
☐ Invited as keynote/plenary speaker/resource person
☐ Others (specify) _____

If presenting a paper:

Title of Paper: _____

Author (s): _____

The paper is derived from:

☐ **Research conducted by faculty recognized by OVPRE**

☐ sole researcher

☐ part of research team:

☐ program leader ☐ project leader ☒ study leader
☐ co-project leader ☐ co-study leader ☐ project staff

Title of Project/Study:

☐ **Thesis/Dissertation of the presenter**

☐ PhD/EdD dissertation

☐ Master's thesis

☐ Undergraduate thesis

Title of Thesis/Dissertation:

☐ **Student thesis which is part of the faculty's research project recognized by OVPRE**

Title of research project of faculty-adviser:

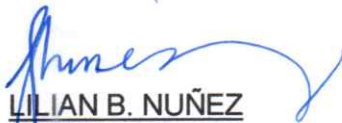
If attending to earn CPD points, is the conference or the organizers accredited to grant CPD points?

☐ Yes ☐ No

If yes, indicate name of accrediting agency/organization:

Recommended by:

DEPARTMENT PERSONNEL COMMITTEE:


LILIAN B. NUÑEZ
Chairperson


MARIA AURORA TERESITA W. TABADA
Member


GINA A. DELIMA
Member


ERNESTO A. GONZAGA, JR.
Member

Endorsed by:

Recommending Approval:

MOISES NEIL V. SERIÑO
Dean

BEATRIZ S. BELONIAS
Chairperson, VSFC-AS

Approved by:

EDGARDO E. TULIN
President

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.



DSWD

Department of Social Welfare and Development

Padayon Sinirangan Bisayas!



EASTERN VISAYAS Regional Training of Trainers

PARTICIPATORY BARANGAY DEVELOPMENT PLANNING

06 JULY 2023

DR. EDGARDO E. TULIN
University President
Visayas State University
Baybay City

ATTENTION: DR. ANTONIO P. ABAMO
Extension Services Director

Dear Dr. Tulin:

Greetings!

This is in line with the initiative of the Department of Social Welfare and Development Kapit-Bisig Laban Kahirapan - Comprehensive and Integrated Delivery of Social Services (KALAHI-CIDSS) in partnership with the Department of Interior and Local Government (DILG) and the Local Government Academy (LGA) to conduct the Training on Barangay Development Planning (BDP) to KALAHI-CIDSS Covered Areas across the Philippines in accordance with the DILG Memorandum Circular No. 2021-087 dated August 17, 2021.

One of the highlights of this engagement is the 2023 National Roll-Out of the Participatory BDP by conducting a series of capability building programs nationwide. As part of this initiative, the KALAHI-CIDSS Program views the crucial role of the academe in providing support and technical assistance to the Barangay Local Government Units in formulating, writing, and packaging of their local development plans.


In this regard, the undersigned respectfully invites **Three (3) Extension Services Faculty Staff (preferably one from the Main Campus** and one from each VSU External Campus of Isabel and Villaba) to participate in the **Participatory Barangay Development Planning Regional Training of Trainers (Batch 6) on July 17, 2023 to July 21, 2023 at the Tierra de Milagros Hotel, Palo, Leyte.**

Full board and lodging/accommodation will be provided to all training participants for five (5) days. Specifically, the opening program will start at 8:00 am while the first meal provision is breakfast. Check-out date, on the other hand, is on July 22, 2023 at 12:00 noon. However, may we humbly request your good office to shoulder the transportation cost and other incidental expenses of your participants during the above mentioned dates.

For your reference, see attached training activity program for your reference. For inquiries, you may contact our KALAHI-CIDSS Capability Building Sector Staff, Mr. Jomari Magadan at 09260016042 or through email at cbu.kncddpfo8@gmail.com.

Thank you.

Very truly yours,


GRACE Q. SUBONG
Regional Director