

# **DAILY TIME RECORD** **DUMALAN, RAFAEL JUNNAR P.** (NAME)


For the month of  
**December 1 - 31, 2021**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	9:30	12:20	12:50	5:30		Absent
2-THU	9:50	12:12	12:40	5:15		Absent
3-FRI	8:40	12:05	12:35	5:10		Absent
4-SAT	SATURDAY				Off	
5-SUN	SUNDAY				Off	
6-MON	9:10	12:00	12:32	5:15		Absent
7-TUE	9:40	12:15	12:40	5:20		Absent
8-WED	HOLIDAY					Absent
9-THU	9:40	12:10	12:40	5:09		Absent
10-FRI	8:35	12:12	12:35	5:27		Absent
11-SAT	SATURDAY				Off	
12-SUN	SUNDAY				Off	
13-MON	10:30	12:10	12:35	5:10		Absent
14-TUE	8:50	12:05	12:37	5:17		Absent
15-WED	10:10	12:08	12:40	5:05		Absent
16-THU	} TYPHOON ODETTE					Absent
17-FRI						Absent
18-SAT	SATURDAY				Off	
19-SUN	SUNDAY				Off	
20-MON	CALAMITY LEAVE					Absent
21-TUE	LEAVE					Absent
22-WED	CALAMITY LEAVE					Absent
23-THU	LEAVE					Absent
24-FRI	CALAMITY LEAVE					Absent
25-SAT	SATURDAY				Off	
26-SUN	SUNDAY				Off	
27-MON	} TEACHER'S LEAVE					Absent
28-TUE						Absent
29-WED						Absent
30-THU						Absent
31-FRI						Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**RAFAEL JUNNAR P. DUMALAN**

VERIFIED as to prescribed office hours

  
**ANALYN M. MAZO**  
Department Head  
Department of Biological Sciences

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21-TUE	LEAVE					Absent
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23-THU	LEAVE					Absent
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31-FRI						Absent

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