



## CLEARANCE

**INSTRUCTION:**

A student who is graduating, transferring, leaving the University or applying for employment is required to accomplish this clearance form in six (6) copies.

Student Number	Last Name	First Name	Middle Name	Course and Year
20-1-00976	CADORNA	RICHELLE MAE	ACEBO	BSABE 2

Home Address : BARANGAY LUTA, BARUGO, LEYTE  
 Telephone Number : N/A  
 Cellphone Number : 09553751529  
 Number of Semester in VSU: 3 [ ] Graduating [X] Not Graduating  
 Date Admitted in VSU : 07/03/2020 Last term enrolled in VSU: 2021-2022 1 SEMESTER

Date: NOVEMBER 30, 2021

**The University President**

Visayas State University  
Visca, Baybay City, Leyte

Sir:

I am passing this clearance to find out and settle all my academic, monetary, property responsibilities and administrative/disciplinary cases to this University.

ELDON P. DE PADUA

Signature of Academic Adviser  
Over Printed Name

RICHELLE MAE A. CADORNA

Signature of Student

**REASONS FOR CLEARING**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Graduating (Specify degree/course) _____ | <input type="checkbox"/> Financial difficulty                    | <input type="checkbox"/> Accepting an outside job               |
| <input type="checkbox"/> Can't get along with students            | <input type="checkbox"/> Low academic grades                     | <input checked="" type="checkbox"/> Other reasons (write below) |
| <input type="checkbox"/> Can't get along with teachers            | <input type="checkbox"/> Poor/Failing health                     | <u>LEFT BEHIND FROM THE WORKLOAD</u>                            |
| <input type="checkbox"/> Death of parent or guardian              | <input checked="" type="checkbox"/> Find academic work difficult | <u>MENTAL ISSUES</u>  |

**WE CERTIFY THAT** this student is cleared of academic, monetary, property and administrative/disciplinary cases/responsibilities.

**Signature Over Printed Name**

1. ELDON P. DE PADUA  
Department Head

4. VICENTE A. GILOS  
Chief Librarian

7. MANOLO B. LORETO JR.  
Dean of Students

2. JANNET C. BENCURE  
College Dean  
(for Undergraduate Students only)

5. QUEEN-EVER Y. ATUPAN  
Cashier

8. EDGARDO E. TULIN  
University President

3. \_\_\_\_\_  
Graduate School Dean

6. MARWEN A. CASTAÑEDA  
University Registrar