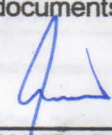
 BUDGET UTILIZATION REQUEST AND STATUS VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte		No: (MOOE) 02-206441-2021 Date: 3-Dec-21 Fund: STF-Cattle Income				
Payee:	Retchil B. Aragon					
Office:	DAS, VSU					
Address:	Baybay City, Leyte					
Responsibility Center	Particulars	MFO/PAP	UACS Code/ Expenditure	Amount		
STF-Cattle Income	December 16-31, 2021	301000000	5021299000	3,873.80		
Total				3,873.80		
A Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal Signature:  Printed Name: MANUEL D. GACUTAN, JR. Position: Head, DAS-CAFS Date:		B Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above Signature: Printed Name: ALICIA M. FLORES Position: Head, Budget Office Date:				
STATUS OF OBLIGATION						
Reference			Amount			
Date	Particulars	ORS/JEV/RC/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
	Obligation	02-206441-2021	3,873.80		3,873.80	
Totals			3,873.80		3,873.80	

- f. Reports to laboratory in-charge any damaged/non-functional equipment/tracimies and;
- g. Does other duties that may be assigned by immediate supervisor.

THAT when the work demand for travel, the SECOND PARTY shall be entitled to payment of travel expenses (per diem and fare) when travelling on official business within the country subject to government accounting rules and regulations and to pertinent VSU policies and rules and governing official travel.

THAT the SECOND PARTY shall abide by the rules and regulations of the FIRST PARTY and the terms and conditions provided for in this service contract and performs the above-listed functions for a total of 15 days per month and not less than eight (8) hours per day based on the work schedule as prescribed by the hiring department/office/center/unit;