



READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
19-1-00939	ALVARADO	HANS WALTER	RECONES	BSAB-2

Feb 14, 2022
Date

Dr. MOISES NEIL V. SERIÑO
Dean, College of Management and Economics
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective second semester / summer 2021 -2022. My last attendance from this University was second semester / summer 2020 -2021. I was out of school for one (1) semesters and 1 summer(s) because of the following reason(s): Financial and personal problems.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:

MANOLO B. LORETO, JR.
Dean of Students

Approved:

Dr. ANGELITA L. PARADERO
Department Head

Dr. MOISES NEIL V. SERIÑO
College Dean

Certified no financial accountability:

QUEEN-EVER Y. ATUPAN
Cashier

Recorded:

MARWEN A. CASTAÑEDA
University Registrar

Distribution of copies.: 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office



VISAYAS
STATE UNIVERSITY



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February 14, 2022

Date

Dr. EDGARDO E. TULIN

President
Visayas State University
Visca Baybay City, Leyte

Through:

MANOLO B. LORETO, Jr.

Dean of Students

Dear Dr. Tulin:

Good day to you!

I am Hans Walter Alvarado a former VSU student and I stopped my studies during the first semester of 2021-2022 school year. The reasons for stopping my studies is because of financial and personal problems. I wasn't able to contact my dad even before the pandemic starts and up until now. My dad was the only one that supports my school and the thought of stopping my studies came up to me and that is the reason on my stopping my studies during that semester. The reasons for not filing the Leave of Absence is because I thought that it will be automatically notice the instructors and head of the school and I am sorry for that sir. I would like to request my readmission to the school this 2021-2022 second semester. I will assure/promise to you sir that I will finish my studies as a viscan and I will do everything in order to finish my studies.

Respectfully yours,

Hans Walter R. Alvarado

Name and Signature of the Student

Estrella Recones

Name and Signature of Parent/Guardian

Approved for the President:

MANOLO B. LORETO, Jr.

Dean of Students