

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: pree@vsu.edu.ph Website: www.vsu.edu.ph

DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: KARREN LISTHERWAY C. ISAAC

Department: ITEEM

For the Month of: MAY

Year: 2022

Day	AM						PM						Daily
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
1											-		,
2	8:00	12:00					1:00	5:30					8.5
3													
4	8:00	12:00					1:00	5:30					8.5
5	8:00	12:00					1:00	5:00					8
6	8:00	12:00					1:00	5:00					8
7													
8													
9													
10	8:00	12:00					1:00	5:00			•		8
11	8:00	12:00					1:00	5:30					8.5
12	8:00	12:00					1:00	5:00					8
13	7:00	12:00					1:00	5:00					9
14						-							
15													
16	8:00	12:00					1:00	5:30					8.5
17	8:00	12:00					1:00	5:00			*		8
18	8:00	12:00					1:00	5:30					8.5
19	8:00	12:00					1:00	5:00					8
20	7:00	12:00					1:00	5:00					9
21													
22													
23	8:00	12:00					1:00	5:30		ji.			8.5
24	8:00	12:00					1:00	5:00					8
25	8:00	12:00					1:00	5:30					8.5
26	8:00	12:00					1:00	5:00		•	6		8
27	8:00	12:00					1:00	5:00					8
28													
29													
30	8:00	12:00					1:00	5:30					8.5
31	8:00	12:00					1:00	5:00					8
										GF	RAND T	OTAL	166

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

in

ELIZA D. ESPINOSA

Printed Name and Signature of Dept. Head

Signature of Part-time Instructor

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1 FM-HRM-28 V0 11-12-2021

No.