



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
AGRONOMY

November 28, 2023

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Dear **Dr. Tulin**:

I would like to recommend **Prof. Ed Allan L. Alcober** to act as an Officer In-Charge of the Department of Agronomy on November 30 and December 01, 2023 or until my return to office. On this date, I will be on travel.

As an OIC, **Prof. Alcober** is authorized to discharge the duties and responsibilities of the Department Head, in addition to his regular tasks as Faculty.



DIONESIO M. BAÑOC
Head, DA

Conforme:



ED ALLAN L. ALCOBER
Assoc. Prof. IV

Recommending Approval:

VICTOR B. ASIO
Dean, CAFS

BEATRIZ S. BELONIAS
Vice President for Academic Affairs

Approved:

DANIEL LESLIE S. TAN
OIC President, VSU