

DAILY TIME RECORD

ARRIBADO, JEROME O.
(NAME)

For the month of
September 1 - 30, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	7:46	12:00	12:06	5:18		8hrs
3-TUE	7:56	12:01	12:48	5:00		8hrs
4-WED	8:03	12:00	12:04	5:05	3mins	7hrs 57mins
5-THU	8:01	1:00	1:01	5:16	2mins	7hrs 58mins
6-FRI	8:00	12:02				4hrs (CDO half day)
7-SAT						Off
8-SUN						Off
9-MON	8:11	12:01	12:05	5:01	11mins	7hrs 49mins
10-TUE	8:03	12:07	12:15	7:09	3mins	7hrs 57mins
11-WED	7:04	12:04	12:15	5:05		8hrs
12-THU	8:04	12:00	1:00	5:00	4mins	7hrs 56mins
13-FRI	7:58	12:13	12:21	5:02		8hrs
14-SAT						Off
15-SUN						Off
16-MON	8:04	12:03			4mins	3hrs 56mins (CDO half day)
17-TUE	7:58	12:50	12:57	5:04		8hrs
18-WED	7:13	12:11	12:18	5:28		8hrs
19-THU	8:02	12:22	12:26	5:43	2mins	7hrs 58mins
20-FRI	7:59	12:02	12:16	5:00		8hrs
21-SAT						Off
22-SUN						Off
23-MON	7:55	12:38	12:46	3:00		6hrs SUSPENDED 3:00 pm 5:00 pm
24-TUE						SPL
25-WED	8:01	12:08	12:22	5:45	1min	7hrs 59mins
26-THU	7:55	12:01	12:07	5:45		8hrs
27-FRI	8:01	12:10	12:20	5:19	1min	7hrs 59mins
28-SAT						Off
29-SUN						Off
30-MON	7:50	12:08	12:47	5:37		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


JEROME O. ARRIBADO

VERIFIED as to prescribed office hours

SANTIAGO T. PEÑA JR.

Department Head
Office of the Vice President for Research, Extension and Innovation

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