

DAILY TIME RECORD
VILLAREMO, MAREJEN A.
(NAME)

For the month of
October 1 - 31, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE	7:49	12:12	12:31	5:10		8hrs
2-WED	7:42	12:47	12:48	5:34		9hrs 51mins
3-THU	7:00	12:33	12:34	5:07		8hrs
4-FRI	6:55	12:19	12:20	5:15		8hrs
5-SAT						Off
6-SUN						Off
7-MON	7:52	12:11	12:15	5:25		8hrs
8-TUE	6:58	12:07	12:08	5:20		8hrs
9-WED	7:43	12:17	12:18	5:46		8hrs
10-THU	6:56	12:17	12:20	5:39		8hrs
11-FRI	7:54	12:09	12:25	5:14		8hrs
12-SAT						Off
13-SUN						Off
14-MON	7:44	12:12	12:29	5:01		8hrs
15-TUE	7:47	12:05	12:25	5:05		8hrs
16-WED	8:00	12:57	12:58	5:11		8hrs
17-THU						Absent
18-FRI						SUSPENDED 3:00 pm 5:00 pm
19-SAT						Off
20-SUN						Off
21-MON	8:15	12:17	12:24	5:02	15mins	7hrs 45mins
22-TUE						SUSPENDED 7:00 am 11:59 pm
23-WED	7:59	12:00	12:26	5:02		8hrs
24-THU	8:00	12:02	12:13	5:01		8hrs
25-FRI	8:00	12:00	1:00	5:00		2024 INTRAMURAL GAMES
26-SAT						Off
27-SUN						Off
28-MON	8:00	12:00	1:00	5:00		2024 INTRAMURAL GAMES
29-TUE	8:00	12:00	1:00	5:00		2024 INTRAMURAL GAMES
30-WED	8:00	12:00	1:00	5:00		2024 INTRAMURAL GAMES
31-THU	8:00	12:00				SUSPENDED 12:00 pm 11:59 pm

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


MAREJEN A. VILLAREMO

VERIFIED as to prescribed office hours


JEROME O. ARRIBADO

Department Head
Eco-Farm & Resource Management Institute

Date Generated: Nov/12/2024 03:52:42

DAILY TIME RECORD
VILLAREMO, MAREJEN A.
(NAME)

For the month of
October 1 - 31, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE	7:49	12:12	12:31	5:10		8hrs
2-WED	7:42	12:47	12:48	5:34		9hrs 51mins
3-THU	7:00	12:33	12:34	5:07		8hrs
4-FRI	6:55	12:19	12:20	5:15		8hrs
5-SAT						Off
6-SUN						Off
7-MON	7:52	12:11	12:15	5:25		8hrs
8-TUE	6:58	12:07	12:08	5:20		8hrs
9-WED	7:43	12:17	12:18	5:46		8hrs
10-THU	6:56	12:17	12:20	5:39		8hrs
11-FRI	7:54	12:09	12:25	5:14		8hrs
12-SAT						Off
13-SUN						Off
14-MON	7:44	12:12	12:29	5:01		8hrs
15-TUE	7:47	12:05	12:25	5:05		8hrs
16-WED	8:00	12:57	12:58	5:11		8hrs
17-THU						Absent
18-FRI						SUSPENDED 3:00 pm 5:00 pm
19-SAT						Off
20-SUN						Off
21-MON	8:15	12:17	12:24	5:02	15mins	7hrs 45mins
22-TUE						SUSPENDED 7:00 am 11:59 pm
23-WED	7:59	12:00	12:26	5:02		8hrs
24-THU	8:00	12:02	12:13	5:01		8hrs
25-FRI	8:00	12:00	1:00	5:00		2024 INTRAMURAL GAMES
26-SAT						Off
27-SUN						Off
28-MON	8:00	12:00	1:00	5:00		2024 INTRAMURAL GAMES
29-TUE	8:00	12:00	1:00	5:00		2024 INTRAMURAL GAMES
30-WED	8:00	12:00	1:00	5:00		2024 INTRAMURAL GAMES
31-THU	8:00	12:00				SUSPENDED 12:00 pm 11:59 pm

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


MAREJEN A. VILLAREMO

VERIFIED as to prescribed office hours


JEROME O. ARRIBADO

Department Head
Eco-Farm & Resource Management Institute