

DAILY TIME RECORD  
JADINA, ELIA MAURY C.  
(NAME)


For the month of  
January 1 - 31, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED						Holiday
2-THU	TEACHERS LEAVE					Absent
3-FRI	TEACHERS LEAVE					Absent
4-SAT						Off
5-SUN						Off
6-MON	7:54	12:04	12:13	5:02		8hrs
7-TUE	TEACHERS LEAVE					Absent
8-WED	TEACHERS LEAVE					Absent
9-THU	TEACHERS LEAVE					Absent
10-FRI	TEACHERS LEAVE					Absent
11-SAT						Off
12-SUN						Off
13-MON	8:03	12:07	12:27	5:17	3mins	7hrs 57mins
14-TUE	8:10	12:36	12:44	5:17	10mins	7hrs 50mins
15-WED	8:05	12:02	12:22	5:05	5mins	7hrs 55mins
16-THU	7:59	12:03	12:28	5:20		8hrs
17-FRI	7:59	12:18	12:26	7:00		8hrs
18-SAT						Off
19-SUN						Off
20-MON	7:58	12:10	12:38	5:03		8hrs
21-TUE	7:56	12:06	12:47	6:23		8hrs
22-WED	7:53	12:05	12:16	5:18		8hrs
23-THU	7:49	12:03	12:24	5:15		8hrs
24-FRI	7:59	12:39	12:55	7:02		8hrs
25-SAT						Off
26-SUN						Off
27-MON	8:12	12:06	12:16	5:05	12mins	7hrs 48mins
28-TUE	8:04	12:03	12:32	7:27	4mins	7hrs 56mins
29-WED						Holiday
30-THU	8:13	12:18	12:38	9:16	13mins	7hrs 47mins
31-FRI	8:10	12:14	12:51	5:05	10mins	7hrs 50mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
ELIA MAURY C. JADINA

VERIFIED as to prescribed office hours

  
LILIAN B. NUÑEZ  
Department Head  
Institute for Strategic Research and Development Studies

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