



July 22, 2022

DR. EDGARDO E. TULIN

President

Visayas State University

Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza

VP for REI

Dear Dr. Tulin:

The Regional Climate Change Research and Development Center staff, together with the staff of the CLONAL-Nursery Project, will conduct a team building at Punod AY Resort, San Isidro Leyte, on August 19-20, 2022. This activity hopes to strengthen and/or further improve the working relationship between and among the staff of the center and to come up future plans/activities for the remaining months of the year 2022 and for the next year.

In this regard, please allow us to be away from the office during the said dates on an official time. Please be assured that we still be entertaining concerns especially when it pertains to the Center. In addition, we would like to request a VSU vehicle to conduct and fetch us to the said venue.

Hoping for your favorable response regarding this matter.

Sincerely yours,

EDUARDO O. MANGAOANG

Director, RCCRDC

Recommending Approval:

MARIA JULIET C. CENIZA

VP for Research, Extension and Innovation

Approved:

EDGARDO E. TULIN

President