

Civil Service Form No. 49

**DAILY TIME RECORD****GRACIELLE DAWN L. GAMOTIN**For the month of **APRIL 2022**

Official hours for arrival (Regular days: \_\_\_\_\_)

And Departure (Saturdays: \_\_\_\_\_)

D A Y	A. M.		P. M.		UNDERTIME	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	8:00	12:00	1:00	5:00		
2	SATURDAY					
3	SUNDAY					
4	Travel					
5	Travel					
6	Travel					
7	8:00	12:00	1:00	5:00		
8	8:00	12:00	1:00	5:00		
9	SATURDAY					
10	SUNDAY					
11	WORK SUSPENSION					
12	WORK SUSPENSION					
13	WORK SUSPENSION					
14	HOLIDAY					
15	HOLIDAY					
16	SATURDAY					
17	SUNDAY					
18	LEAVE					
19	8:00	12:00	1:00	5:00		
20	8:00	12:00	1:00	5:00		
21	8:00	12:00	1:00	5:00		
22	8:00	12:00	1:00	5:00		
23	SATURDAY					
24	SUNDAY					
25	8:00	12:00	1:00	5:00		
26	8:00	12:00	1:00	5:00		
27	8:00	12:00	1:00	5:00		
28	8:00	12:00	1:00	5:00		
29	LEAVE					
30	SATURDAY					
31						

**TOTAL**

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

GRACIELLE GAMOTIN

VERIFIED as to the prescribed office hours

**BERT C. PEÑALOSA**

In-Charge

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