DAILY TIME RECORD CAPARAS, MERRY JEAN A.

For the month of April 1 - 30, 2024 Official hours for arrival and departure
8:00AM - 5:00PM

Day	A	M	P	M	T/U	
	IN	OUT	IN	OUT		Total
1-MON	6:43	12:22	12:54	5:26		8hrs
2-TUE	7:49	12:56	12:57	5:07		8hrs
3-WED	7:56	12:01	12:03	5:00		8hrs
4-THU	6:41	12:39	12:50	5:00		8hrs
5-FRI	7:52	12:55	12:59		4hrs	4hrs
6-SAT						Off
7-sun						Off
8-MON						SL
9-TUE						Holiday
10-WED						Holiday
11- THU				Total Pill		SL
12-FRI	8:00	12:48	12:52	5:00		8hrs
13-SAT						Off
14-SUN						Off
15-MON	6:42	12:27	12:52	5:21		8hrs
16-TUE	7:55	12:13	12:55	5:21		8hrs
17-WED	8:00	12:13	12:41	9:13		8hrs
18-THU						SL
19-FRI	7:46	12:01	12:05	5:00		8hrs
20-SAT						Off
21-SUN						Off
22- MON	8:0	12:0	1:0	4:10		VSU CENTENNIAL ANNIVERSARY CELEBRATION
23- TUE	8.0	12:0	1:10	5:0		VSU CENTENNIAL ANNIVERSARY CELEBRATION
24- WED	8:0	2: n	1.2	T: N		VSU CENTENNIAL ANNIVERSARY CELEBRATION
25-тни	8:0	12;n	1:1	5:n		VSU CENTENNIAL ANNIVERSARY CELEBRATION
26- FRI	4:0	2:0	1:10	1:N		VSU CENTENNIAL ANNIVERSARY CELEBRATION
27-SAT						VSU CENTENNIAL ANNIVERSARY CELEBRATION
28-sun	-					VSU CENTENNIAL ANNIVERSARY CELEBRATION
29-MON						SL
30- TUE				1771	a ba	VSU CENTENNIAL ANNIVERSARY CELEBRATION

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MERRY JEAN A. CAPARAS

VERIFIED as to prescribed office hours

LILIAN B. NUÑEZ

Department Head Institute for Strategic Research & Development Studies

Date Generated: May/10/2024 09:27:31

Civil Service Form 48

DAILY TIME RECORD CAPARAS, MERRY JEAN A.

For the month of April 1 - 30, 2024 Official hours for arrival and departure 8:00AM - 5:00PM

Day	AM		PM		ma:	m
	IN	OUT	IN	OUT	T/U	Total
1-MON	6:43	12:22	12:54	5:26		8hrs
2-TUE	7:49	12:56	12:57	5:07		8hrs
3-WED	7:56	12:01	12:03	5:00		8hrs
4-THU	6:41	12:39	12:50	5:00		8hrs
5-FRI	7:52	12:55	12:59		4hrs	4hrs
6-SAT						Off
7-sun						Off
8-MON		*				SL
9-TUE						Holiday
10-WED						Holiday
11-THU		es es flo		Wome		SL
12-FRI	8:00	12:48	12:52	5:00		8hrs
13-SAT						Off
14-sun						Off
15-MON	6:42	12:27	12:52	5:21		8hrs
16-TUE	7:55	12:13	12:55	5:21		8hrs
17-WED	8:00	12:13	12:41	9:13		8hrs
18-THU		13				SL
19-FRI	7:46	12:01	12:05	5:00		8hrs
20-SAT						Off
21-SUN						Off
22-MON	oir	D:n	1:10	4.0		VSU CENTENNIAL ANNIVERSARY CELEBRATION
23-TUE	8:0	12:00	1:0	4:4		VSU CENTENNIAI ANNIVERSARY CELEBRATION
24- WED	6:N	D: 19	1:1	1: N	A.,	VSU CENTENNIAL ANNIVERSARY CELEBRATION
25-тни	6:N	12:10	1:00	V:N		VSU CENTENNIAL ANNIVERSARY CELEBRATION
26-FRI	6:N	tz.n	1:14	V:W		VSU CENTENNIAL ANNIVERSARY CELEBRATION
27-SAT						VSU CENTENNIAL ANNIVERSARY CELEBRATION
28-sun	hing (art)					VSU CENTENNIAL ANNIVERSARY CELEBRATION
29-MON				19914		SL
30- TUE				MEZ		VSU CENTENNIAL ANNIVERSARY CELEBRATION

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MERRY JEAN A. CAPARAS

VERIFIED as to prescribed office hours

LILIAN B. NUÑEZ

Department Head Institute for Strategic Research & Development Studies