



VISAYAS
STATE UNIVERSITY



OFFICE OF THE DEAN OF STUDENTS
Visca, Baybay City, Leyte, 6521-A PHILIPPINES
Telephone: +63 53 563 7534; Local 1076
Email: uasao@vsu.edu.ph
Website: www.vsu.edu.ph

February 04, 2022

Dr. EDGARDO E. TULIN
President
Visayas State University
Visca Baybay City, Leyte

Through: **MANOLO B. LORETO, Jr.**
Dean of Students

Dear Dr. Tulin:

Good day to you!

I am writing this letter to request for readmission. I stopped attending classes during the second semester of the school year 2019-2020. I was not able to attend school due to financial problems and Covid-19 pandemic. I don't have parents anymore but I have my mother's side of the family who supported me, and at that time of pandemic, they couldn't afford to buy my needs for school; laptop, smartphone and WIFI for internet connection. So, I decided to stop going to school and look for something to work that doesn't need to go outside the house or travel because of the virus.

The reason why I was not able to file the Leave of Absence is because I can't come to school due to the pandemic and I don't have the money to buy the gadgets to use for sending the file. I was not also informed that I should've filed the Leave of Absence if I ever stop going to school anymore. I don't have any of my friends' contacts or connections inside the university that I could please to help me with my school problems.

These past years allowed me to reflect and greatly mature as an individual. My mistakes in the past have helped me to grow as a person through hard work and gaining new perspectives. And since I have earned enough money to buy things that I need for attending school again. Hoping you will approve my readmission letter for the second semester this school year 2021-2022. And I hope I will be able to return to the university in order to finish my degree, and I promise to continue and do well in my studies.



VISAYAS
STATE UNIVERSITY



OFFICE OF THE DEAN OF STUDENTS

Visca, Baybay City, Leyte, 6521-A PHILIPPINES

Telefax: +63 53 563 7534; Local 1076

Email: usso@vsu.edu.ph

Website: www.vsu.edu.ph

Respectfully yours,

Tristany M. Miasco

Name and Signature of the Student

Gladys M. Semilla

Name and Signature of Parent/Guardian

Approved for the President:

MANOLO B. LORETO, Jr.

Dean of Students

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.



READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
14-1-01310	Miasco	Tristan	Managbanag	BSDC 4 TH YEAR

February 4, 2022
Date

VICTOR B. ASIO
Dean, College of Agriculture and Food Science
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective 2nd semester, school year 2021-2022. My last attendance from this University was 2nd semester, school year 2019-2020. I was out of school for three semesters because of the following reason(s): financial problem, lack of gadgets to use for online class and internet connection, and Covid-19 Pandemic.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:

MANOLO B. LORETO, Jr.
Dean of Students

TRISTAN M. MIASCO
Signature of Student

Approved:

EDITHA G. CAGASAN
Department Head

VICTOR B. ASIO
College Dean

Certified no financial accountability:

QUEEN-EVER Y. ATUPAN
Cashier

Recorded:

MARWEN A. CASTAÑEDA
University Registrar

Distribution of copies:, 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.