

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier :	SHOP KO MARKETING CORP.	P.O No:	GF-2022-12-0949		
Address :	Ormoc City, Leyte	Date:	29-Dec-22		
TIN:		PR No:	Assorted PR's		
		Mode of Procurement: NP - SVP			
Gentlemen:					
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: VSU-Main Campus, Visca, Baybay City, Leyte		Delivery Term: FOB - VSU Main Campus			
Date of Delivery: Within 30 calendar days upon receipt of P.O.		Payment Term: <i>As per cost of items delivered</i>			
Item No.	Description	Unit	QTY	Unit Cost	Amount
	GF-2022-09-01393 (DPhys) Perlie A. Gucela				
1	Ring Binder, plastic, 25 mm, 1" Black	pc	20	25.00	500.00
	GF-2022-09-01447 (DOPAC) Thelma P. Apas				
2	Envelope, Mailing, White, Long, 500 pcs/box	box	1	340.00	340.00
3	Folder, File, Long, 14 pts., White	pc	50	7.00	350.00
	GF-2022-10-02009 (CFES) Jesibel L. Meurtigue				
4	Alcohol, Ethyl, 75% solution, 1 gallon	gal	3	450.00	1,350.00
5	Morocco Board, A4, 100 pcs/ream, 230 gsm, for cover, biege	ream	2	340.00	680.00
6	Paper, Specialty, Vellum	pack	50	38.00	1,900.00
7	Tissue, Bathroom, 2 Ply, 12 rolls/pack	pack	5	115.00	575.00
	GF-2022-11-02204 (OUDRRM) Jemuel A. Ocañada				
8	Alcohol, Ethyl, 70% solution, 500 ml	pc	3	84.00	252.00
9	Notebook, composition	pc	50	18.00	900.00
10	Pen, pentel, pilot, (Assorted Colors)	pc	10	44.00	440.00
	GF-2022-11-02274 (DTE) Maria Precilla P. Balo				
11	Folder, File, Long, 14 pts,White	pc	50	7.00	350.00