



VISAYAS
STATE UNIVERSITY

VISCA, BAYBAY CITY,
LEYTE 6521-A, PHIL

Daily Time Record

PERCY MAGUCHU

N A M E

For FEBRUARY 1-28, 2023

DAYS	REGULAR TIME				OVERTIME				SIG.
	A.M.		P.M.		REGULAR		SUN/HOL.		
	IN	OUT	IN	OUT	HRS	MIN	HRS	MIN	
1	08:00	12:00	14:00	16:00					DP
2									
3	08:00	12:00	13:00	15:00					DP
4	SAT								
5	SUN								
6	08:00	12:00	13:00	16:00					DP
7	10:00	12:00	14:00	15:00					DP
8	08:00	12:00							DP
9	08:00	12:00	13:00	14:00					DP
10	08:00	12:00							DP
11	SAT								
12	SUN								
13	08:00	12:00	13:00	14:00					DP
14	08:00	12:00							DP
15			13:00	16:00					DP
16	08:00	12:00							DP
17	08:00	12:00							DP
18	SAT								
19	SUN								
20	08:00	12:00							DP
21									
22	10:00	12:00	13:00	15:00					DP
23	08:00	12:00							DP
24	10:00	12:00							DP
25	SAT								
26	SUN								
27	08:00	12:00	13:00	18:00					DP
28	08:00	12:00	13:00	17:00					DP
29									
30									
31									

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily of the time of arrival at and departure from office.

ELIZA D. ESPINOSA
IN-CHARGE



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8	08:00	12:00							DP
9	08:00	12:00	13:00	14:00					DP
10	08:00	12:00							
11	SAT								
12	SUN								
13	08:00	12:00	13:00	14:00					DP
14	08:00	12:00							DP
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16	08:00	12:00							DP
17	08:00	12:00							DP
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