



February 9, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Daniel Leslie S. Tan
Vice-President for Administration and Finance

Dear **Dr. Tulin**,

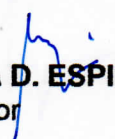
The MS in Tropical Ecology (MSTREC) and the BS in Environmental Management (BSEM) curricular programs are now AACUP Level II-accredited, after passing the 2nd Visit Survey conducted on October 1–6, 2018. We received the AACUP Summary of Findings and Recommendations for Areas I–X, with the extent of compliance of the team's recommendations for Area IV, and the AACUP Technical Review and Board Action. The two programs are scheduled for Level III accreditation (3rd Visit Survey) come the 3rd week of October 2022.

With the new guidelines in the preparation and conduct of Levels III and IV programs, and with all the requirements in the process to carry-over the accreditation status of BSEM to the BS Environmental Science (BSES) program, more tasks has to be carried-out during the preparation. The deadline for submission of documents for internal evaluation will be on the last week of this month (February). Thus, in this connection, I would like to request to hire 1 Job Order (JO) personnel, charge to the university funds, effective immediately until August 31, 2022, to assist us in the preparation, gathering and consolidation of documents in compliance to.

I am hoping for a positive response on this request.

Thank you very much for your continued support to the Institute.

Very truly yours,


ELIZA D. ESPINOSA
Director

Recommending Approval:

Certified Funds Available:

DENNIS P. PEQUE
Dean, College of Forestry and
Environmental Science

LOUELLA C. AMPAC
Director for Financial Management

DANIEL LESLIE S. TAN
VP, Administration and Finance

Approved:

EDGARDO E. TULIN
President