



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

DISBURSEMENT VOUCHER

FUND CLUSTER:

MODE OF PAYMENT

☐

MDS CHECK

☐

COMMERCIAL CHECK

☐

ADA

☐

OTHERS _____

DATE: 03/23/22

DVD NO.:

PAYEE/OFFICE

DHENBER C. LUSANTA

TIN/Employee No.

OS/BUS No:

ADDRESS:

VSU, Baybay City, Leyte

PARTICULARS

RESPONSIBILITY
CENTER

MFO/PAP

AMOUNT

PETTY CASH ADVANCE for the purchase of
supplies/ materials as per papers attached
amounting to...

EFARMI.A.I
II.C

P 5,000.00

AMOUNT DUE →

P 5,000.00

A CERTIFIED: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

DHENBER C. LUSANTA
OIC, ECO-FARMI

B ACCOUNTING ENTRY:

ACCOUNT TITLE

UACS CODE

DEBIT

CREDIT

C CERTIFIED:

☐

Cash available

☐

Subject to Authority to Debit Account (when applicable)

☐

Supporting documents complete and amount claimed

SIGNATURE

PRINTED NAME

NICK FREDDY R. BELLO

POSITION

OIC, HEAD of Accounting Office

(Head, Accounting Unit/Authorized Representative)

DATE

D

APPROVED FOR PAYMENT:

SIGNATURE

PRINTED NAME

EDGARDO E. TULIN

POSITION

President

(Agency Head/Authorized Representative)

DATE

E RECEIPT OF PAYMENT:

CHECK / ADA
NO.:

DATE:

BANK NAME & ACCOUNT NUMBER:

JEV NO.

SIGNATURE:

DHENBER C. LUSANTA

DATE:

PRINTED NAME:

DATE:

OFFICIAL RECEIPT NO. & DATE/OTHER DOCUMENTS: