



January 3, 2023

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
VP for REI

Dear Dr. Tulin:

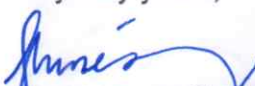
This is to recommend the appointment of **Ms. Gina A. Delima** as Study Leader of the VSU funded Research Project entitled **"More than just food: Exploration of the Diverse Meanings Ascribed to Food by the Different Social Groups in Eastern Visayas"** with project code: **ISR.CME-ISRDS. 1022-0923.03** without honorarium effective January 3, 2023 to September 30, 2023 chargeable to the Income Share for Research unless sooner terminated due to lack of funds.

As Study Leader, you are expected to perform the following responsibilities with appropriate workload unit equivalent:

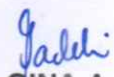
1. Lead in the implementation of different activities.
2. Coordinate with other agencies in the implementation of the project.
3. Submit quarterly progress reports to OVPREI.
4. Present project results during the VSU Annual In-House Review.
5. Submit terminal report three (3) months after project termination.

In case of any changes in the title, methodology, project site, and/or budget, the approval should first be sought from the University President upon recommendation by the concerned Center Director and the Vice president for Research and Extension and Innovation.

Very truly yours,


LILIAN B. NUÑEZ
Director, ISRDS

Conforme:


GINA A. DELIMA
Instructor II

Certified funds available:

ALICIA M. FLORES
Head, Budget Office