


BUDGET UTILIZATION REQUEST AND STATUS VISAYAS STATE UNIVERSITY Entity Name				Serial No. : _____ Date : 12/12/24 Fund Cluster : <u>STF</u>			
Payee	ODELO B. BALDOS						
Office	Eco-FARMI						
Address	VSU, VISCA, Baybay City, Leyte						
Responsibility Center	Particulars	MFO/PAP	UACS Object Code/ Expenditures	Amount			
SEEDBANK-C	To Petty Cash Advance for the purchase of materials to be used in the office as per the papers attached, amounting to.....			2,994.00			
	Total			2,994.00			
A. Certified: Charges to appropriation/budget necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal Signature _____  Printed Name: JEROME O. ARRIBADO Position: Director, Eco-FARMI Head, Requesting Office/Authorized Representative Date _____		B. Certified: Budget available and utilized for the purpose/adjustment necessary as indicated above Signature : _____ Printed Name: ALICIA M. FLORES Position : Administrative Officer III Head, Budget Division/Unit/Authorized Representative Date : _____					
C. STATUS OF UTILIZATION							
Reference			Amount				
Date	Particulars	BURS/JEV/RCI/ RADAI/RTRAI No.	Utilization (a)	Payable (b)	Payment (c)	Balance	
						Not Yet Due (a-b)	Due and Demandable (b-c)