



VISAYAS
STATE UNIVERSITY

INSTITUTE FOR

**STRATEGIC RESEARCH AND
DEVELOPMENT STUDIES**

2 January, 2024

Dr. Daniel Leslie S. Tan
Officer-In-Charge
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Dennis P. Peque
VP for REI

Dear Dr. Tan:

This is to recommend the appointment of Ms. **Hadasha N. Bongat** as component leader of the project entitled "**Strengthening Rural-Based Organizations: Focus on Baybay Dairy Cooperative (BDC)**" with project code: **BDC Ext.70** without honorarium effective January 2, 2024 to December 31, 2024 chargeable to **VSU GAA 2024**.

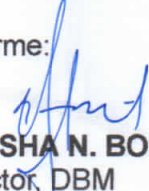
As component leader for the project, Ms. Bongat is expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Plan project activities for the year;
2. Implement business management-related capacity-building activities as planned;
3. Prepare reports for project activities; and
4. Publish articles from project results.

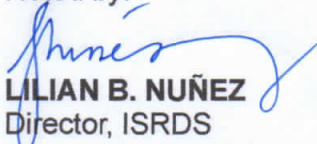
Very truly yours,


GINA A. DELIMA
Project Leader

Conforme:


HADASHA N. BONGAT
Instructor, DBM

Noted by:


LILIAN B. NUÑEZ
Director, ISRDS

Endorsed by:

MOISES NEIL V. SERIÑO
College Dean, CME

ANTONIO P. ABAMO
Director for Extension

Recommending Approval:

DENNIS P. PEQUE
VP for Research, Extension and Innovation

cc: OVPREI-VP; OVPREI-Extension ;Head, Budget Office; Dean, College; Head, Department; Researcher;; RSPPRO



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