



October 27, 2022

DR. JESUSA M. MAGNO
Dean, College of Nursing

Dear Dr. Magno,

THIS IS TO INFORM that the grade of **Sheena Jane S. Salva** for *NSTP 12c* on the 2nd semester, SY 2020-2021 based on the record is **2.25** subject to the approval of the Committee on the Change of Grade as the student has complied the INC mark. The details are as follows:

The student personally sees me on Oct. 25, 2022 at the office about her completion through email sent to me on May 23, 2022. As I check the email, Ms. Salva is a student of Kriezlynn Kiel Mardo. Since Ms. Mardo was no longer affiliated to the Office of the CWTS Coordinator, her case was referred to me. On May 23, 2022, I replied to her that her Completion was overdue since it was calendared on April 29, 2022.

However, considering that OP MC No. 73 series of 2022 was issued later on July 1, 2022 which amended the deadline to July 15, 2022 which I believe her submission on May 23, 2022 should be rectified.

I hope this provide more information on the grade of Ms. Salva.

Sincerely,


JOY A. BELLEN
Director, NSTP Office