

## OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION AND FINANCE

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October 21, 2022 Date

## REQUEST TO RENDER OVERTIME

The President

Thru: The Vice President for Administration and Finance

This is to request for overtime of the following personnel:

Name of Employee(s)	Date(s)	Job(s) to be Accomplished per Employee
Richard M. Nudalo	October 22-23,2022	To accompany and supervise the GSD workers who will paint the room divider in the Laboratory for Bioactive Natural Compounds at ARI Center
Requested by:  RICHARD M. NUDALO  Name	Approved by: [x] with pay [	] without pay
Utility/Messeger Position	DANIEL LESLIE S. TAN Vice President for Administration and Finance	
Advanced Research and Innovation Center Office		
Noted by:  MA. THERESA P. LORETO  Name		
<u>Director</u> Position		
Advanced Research and Innovation Center Office		