



November 02, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Dear Pres. Tulin:

Good day!

The Faculty of the Department of Agronomy would like to avail the Compensatory Day Off (CDO) for this year 2022 with the following schedule:

Name of Faculty	CDO Schedule
1. BAGARINAO, MARIEDITH I.	November 28-29, 2022 and December 20-29, 2022

Thank you very much.

Respectfully yours,


RUTH O. ESCASINAS
Head, DA

Recommending Approval:

VICTOR B. ASIO
Dean, CAFS

BEATRIZ S. BELONIAS
Vice President for Academic Affairs

Approved:

EDGARDO E. TULIN
President