



February 23, 2023

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

**Thru: Dr. Maria Juliet C. Ceniza**  
Vice-President for Research, Extension and Innovation

Dear **Dr. Tulin**,

This is to recommend the renewal of the appointment of **Dr. Mannylen C. Alde** as **Study Leader** of the research study entitled “**Assessment of nematodes associated with *Aquilaria* spp. in plantations and wild populations in Leyte and Biliran Islands**”, study 6 of the research project entitled “*Ecological Assessment and Conservation of *Aquilaria malaccensis* Through Sustainable Agarwood Production in Leyte and Biliran Islands, Philippines (ECoSAP)*” (**project code: VSU-IP-2021-9**), charged to the Internationalization Program, subject to the availability of funds, effective January 1, 2023 until December 31, 2023, with equivalent workload units, renewable every year until the completion of the project.

As Study Leader, Dr. Alde is expected to perform the following responsibilities:

1. Determine, identify and classify nematodes of different *Aquilaria* spp. in wild populations;
2. Determine, identify and classify nematodes that infect damage in *Aquilaria* spp. in plantations and wild populations;
3. Assess the damage of nematodes of *Aquilaria* spp. in plantations and wild populations;
4. Identify and classify the nematodes associated of *Aquilaria* spp in plantations and wild populations in Leyte and Biliran Islands;
5. Develop manual on nematodes fauna associated with *Aquilaria* spp. in Leyte and Biliran Islands;
6. Submit to OVPREI, through the Project Leader, the following:
  - a. Report on the significant outputs/outcomes of the research;
  - b. Quarterly research progress reports to the OVPREI-RPO (**Attachment 1**);
  - c. Midyear research progress reports every 1<sup>st</sup> week of July of every year (**Attachment 2**);
  - d. Annual research progress reports every 1<sup>st</sup> week of January of the succeeding year (**Attachment 3**);
7. Present the research highlights or papers during the Research In-house Review and Evaluation (**Attachment 4**);
8. Present a paper in the regional/national R&D Symposia/fora (**as scheduled by Consortium/National agency concerned with prescribed standard format**);
9. Submit terminal report three (3) months after completion of research project (**Attachment 5**);
10. Publish articles of significant research findings in indexed/peer-reviewed journals.

For any changes in the title, methodology, project site, and/or budget, approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, Director for Research, and the Vice President for Research, Extension, and Innovation.

Very truly yours,

**MARLITO M. BANDE**  
Project Leader, ECoSAP

***Conformé:***

***Certified Funds Available:***

**MANNYLEN C. ALDE**  
Asst. Professor I  
Department of Pest Management (DPM)

**ALICIA M. FLORES**  
Head, Budget Office

***Endorsed by:***

***Noted:***

**DENNIS P. PEQUE**  
Dean, College of Forestry and  
Environmental Science (CFES)

**ROSA OPHELIA D. VELARDE**  
Director for Research

***Recommending Approval:***

**MARIA JULIET C. CENIZA**  
VP for Research, Extension and Innovation

c.c.: OVPREI (VP)  
OVPREI (RPO)  
Head, Budget Office  
Dean, CFES  
Head, DPM  
MCAIde  
RSPPRO  
ITEEM File