



VISAYAS
STATE UNIVERSITY



VSU
Tropical Ecology

June 19, 2024

Mr. Jerome O. Arribado
Director, Eco-FARMI
Visayas State University
Visca, Baybay City, Leyte

Dear *Mr. Arribado*,

This is to request the **services of Mr. Gelberto P. Valdevieso**, Driver assigned with your Institute to drive the **Mitsubishi Canter** tomorrow, **June 20, 2024**, to Brgys. Marcos, and Kambonggan, Baybay City; Brgys. New Taligue, and Katipunan, Abuyog; and Silago, So. Leyte. This trip is part of the ongoing Trainers' Training on Rainforestation-*Aquilaria* Farming that the ITEEM is conducting since June 17 and ends in June 22, 2024. The training participants will be having their field trips to the said areas tomorrow.

I am hoping for your positive response on this request.

Thank you very much.

Very truly yours,

KLEER JEANN G. LONGATANG
Head, Terrestrial Ecosystems Division
Training Co-coordinator

Conformé:

GELBERTO P. VALDEVIESO
Driver, Eco-FARMI

Approved:

JEROME O. ARRIBADO
Director, Eco-FARMI



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