

November 17, 2022

**PROF. ANATOLIO POLINAR**

Chairperson

**TREE MANAGEMENT COMMITTEE**

Visayas State University,

Visca, Baybay City, Leyte

Dear Prof. Polinar:

I would like to request for the cutting of Dao Tree located in between the International Housing and Warner Apartment. The tree has grown quite large and its lateral roots already intruded the soil beneath the flooring of Warner Apartment 102 (formerly occupied by Dr. Mangaoang) that is now cracked and uneven. Please see attached pictures.

Moreover, I have been awarded recently with the said apartment unit and I am concerned about the further damage it can cause to the unit as well as with the other properties surrounding it if left uncut.

Respectfully yours,



**JESSAMINE C. ECLEO**

Recommending Approval

ANATOLIO N. POLINAR

Chairman, Tree Management Committee



21 November 2022

**Dr. Edgardo E. Tulin**  
President

**Dr. Anatolio N. Polinar**  
Chairman, Tree Management Committee, and

**Dear Dr. Tulin,**

Good day, Sir!

This is to respectfully inform you of the imminent danger posed by the Rose apple tree (Tambis) located right on our garage area at Apartment 14, Kilbourne Drive, Lower Campus, VSU (please see attached images). This tree has been there since we moved in causing no apparent problems. However, we've just observed that part of its base has started to deteriorate making it more vulnerable to strong winds and/or heavy rains, posing a greater risk to people living near the area. It's also been a bit of an obstacle to parking.

May I therefore ask your permission that this tree be taken down permanently. I will be asking assistance from the General Services Division or, where time and resources permit, my family will cover the expenses for the needed chainsaw services.

I look forward to your kind consideration upon this request.

Thank you and Godspeed!

**SANTIAGO T. PEÑA, JR.**  
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Recommending Approval:

**ANATOLIO N. POLINAR**  
Chairman, Tree Management Committee, and

Approved:

**EDGARDO E. TULIN**  
President